

MINUTES  
LOUISBURG TOWN COUNCIL  
SEPTEMBER 18, 2017

The Town Council met on Monday, September 18, 2017, at 7:30 p.m. at Town Hall. Mayor Karl Pernell and Council Members Bill Williamson, Tom Clancy, Joe Shearon, Boyd Sturges, Emma Stewart and Chris Neal were present.

Assistant Administrator Tony King gave the invocation.

This public hearing on September 18, 2017, will provide an explanation and description of the 2017-2018 North Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant (CDBG-I).

We are present to discuss the purpose of the public hearing for the Town of Louisburg's CDBG-I funding application. The purpose of the public hearing is to obtain citizen's views and to allow response from the public to funding proposals and answer any questions posed by citizens. This public hearing will cover the Town of Louisburg's community development needs, development of the proposed activities, and a review of program compliance before the submission of the Town's CDBG-I funding application to the state of North Carolina.

The Town of Louisburg proposes to request funding from NCDEQ's CDBG-I program for upgrade to the water lines along Bullock Drive. The purpose of the CDBG-I grant program is:

To improve the quality of life for low to moderate income people by providing a safe clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

\*To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.

\* To perform eligible activities.

\*To minimize displacement, and

\*Provide displacement assistance as necessary.

For the fiscal year of 2017 – 2018, the CDBG-I funding available is expected to be \$44 million. The maximum available grant is \$2.0 million over a 3 year period. Applications for funding will be received September 29, 2017.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund two activities: water and sewer infrastructure, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure activities including, but not limited to, the following:

Water:

- \*Projects that resolve water loss in distribution systems.
- \*Projects that extend public water to areas with contaminated wells.
- \*Projects that extend water lines to areas with dry wells.
- \*Projects that assist with low water pressure in public water systems.
- \*Projects that rehabilitate or replace a water treatment plant.

Wastewater:

- \*Projects that resolve inflow and infiltration to collection systems and surcharges from pump stations and manholes.
- \*Projects that extend public sewer to areas with failed septic tanks.
- \*Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The Town of Louisburg is seeking an amount in CDBG-I funds not to exceed \$300,000 for the Bullock Drive Water Line Improvements. The purpose of the Town's request is to install approximately 1,200 linear feet of 6" water line along Bullock Drive from Mineral Springs Road to the Westover Road to improve water pressure and water quality along Bullock Drive.

The project proposed by the Town was identified in its 2017 Capital Improvement Plan/Asset Management Plan. Informal community meetings were held in the project area to inform citizens of the potential project, and get feedback from the residents.

A total of 100% of the CDBG-I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the Town of Louisburg has been determined to have an LM income survey area of at least 95%. The project area includes all residents along Bullock Drive from Mineral Springs Road to Westover Road.

The range of activities covered by the CDBG-I funds for the Bullock Drive Water Line Improvements includes:

- \*Construction
- \*Environmental Review
- \*Engineering Design
- \*Construction Administration and Observation
- \*Legal Activities
- \*Surveying

\*Grant Administration

If the Town of Louisburg is awarded a CDBG-I grant, the Town is required to adhere to federal procurement requirements and other federal regulations which include:

- \*American with Disabilities Act/Section 504 Survey
- \*Davis-Bacon & Related Labor Acts
- \*Adoption/Submittal of a Citizen's Participation Plan
- \*Adoption/Submittal of an Equal Opportunity Plan
- \*Adoption/Submittal of a Fair Housing Plan
- \*Adoption/Submittal of a Language Access Plan
- \*Adoption/Submittal of a Relocation Assistance Plan
- \*Adoption/Submittal of a Section 3 Plan
- \*Excess Force Provision

The State of North Carolina requires that, if the Town of Louisburg receives CDBG grant funding, that the Town will certify that it will comply with the requirements of the general displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for these costs, if necessary.

It is expected that no displacement or relocation will occur as a result of the proposed CDBG grant activity.

In the past, the Town has applied for and received funding for the following completed CDBG projects:

- \*1990's Kenmore Avenue Water, Sewer & Housing Improvements
- \*2009 Halifax Road Housing Project - \$469,000
- \*2007 Fox Park Revitalization Housing Rehab/Water - \$700,000
- \*2014 Talent Enhancement & Capacity Building Grant - \$50,000
- \*1980's Mineral Springs Road Water & Sewer Lines/Housing
- \*1990's North Bickett Blvd. Water/Housing Improvements

The Town will submit its CDBG-I application for the Bullock Drive Water Line Project on or before September 29, 2017. The CDBG-I application will be available for review during normal business hours at the Town Hall, 110 West Nash Street, Louisburg, N. C. 27549. Additional information is available from the Town Administrator and/or the Mayor at the above noted address.

Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10 business days or by September 29, 2017, and

a written response to the written complaints and/or grievances will be sent by the Town within 10 business days, where practicable.

Mayor Pernell opened the floor for comments and questions about the CDBG program, and about the proposed project. No one was present to speak in favor of or in opposition to the CDBG program or the proposed project. Mayor Pernell closed the public hearing. Council Member Sturges moved to proceed with the funding application for the CDBG Bullock Drive Water Line Project. Council Member Neal seconded the motion and it carried unanimously.

Council Member Sturges moved to approve the Revitalization and Economic Development Contract for the Louisburg Depot Project. Council Member Stewart seconded the motion and it carried unanimously.

Council Member Shearon moved to approve Resolution 2017-12 adopting a policy for mutual assistance with other law enforcement agencies. Council Member Sturges seconded the motion and it carried unanimously.

Council Member Sturges moved to approve the 2017 Asset Management Plan Update. Council Member Clancy seconded the motion and it carried unanimously.

Council Member Sturges moved to approve the Capital Project Ordinance for the Louisburg Depot Project. Council Member Clancy seconded the motion and it carried unanimously.

During public comment, Jeff Tucker, 201 Cedar Street, Louisburg, N. C. thanked Utility Director Ray Patterson for having a speed limit sign erected on his street. He also mentioned a safety issue with the Cross Creek Charter School traffic backing up on Bickett Boulevard. Mayor Pernell thanked him for his comments and explained that the problem had been addressed the previous week so the situation should improve. Jacqueline Stallings, 112A Franklin Court Apartments, Louisburg, N. C. said she was going to ask about the South Main Street sidewalks but Mr. Franklin had answered her questions in his report.

Council Member Sturges moved to go into closed session at 8:00 p.m. Council Member Clancy seconded the motion and it carried unanimously. Mayor Pernell announced that no action was taken.

Council Member Shearon moved to return to open session at 8:10 p.m. Council Member Sturges seconded the motion and it carried unanimously.

Mayor Pernell announced that no action was taken.

Council Member Sturges moved that the meeting be adjourned. Council Member Shearon seconded the motion and it carried unanimously.

Carolyn D. Patterson

Administrative Assistant/Town Clerk CMC



