TOWN of LOUISBURG
NORTH CAROLINA

Charming Since 1779

Louisburg Town Council
October 13, 2026
Karl T. Pernell Public Safety Complex Training Center
104 Wade Ave., Louisburg, NC 27549

1.	Roll Call	Perry	
2.	Invocation	Mayor	
3.	Pledge of Allegiance	Mayor	
4.	Adoption of Agenda	Mayor	
5.	Approval of Minutes September 8, 2026, Regular and Closed Meeting Minutes	Mayor	P. 01
6.	Public Comments	Mayor	
7.	Oath of Office Police - Jessica Cheaves	Mayor	
8.	Oath of Office Finance Officer – Dottie Taylor	Mayor	
9.	Oath of Office Deputy Finance Officer- Sean Medlin	Mayor	
10.	Grant Project Ordinance for TOL ARPA of 2021 Retroactive to December 31, 2024	Taylor	P. 11
11.	Louisburg Kids SPARK	Woods	
12.	ABC Board Reappointment – Jimmy Burnette	Mayor	
13.	Administrative Report	Medlin	P. 17
14.	Mayor's Report	Mayor	
15.	Police Report	Lincoln	P. 35
16.	Fire Department	Russell	P. 37
17.	Council Comments	Mayor	
18.	Adjourn	Mayor	

Louisburg Town Council Meeting Minutes
September 8, 2026, 6:00 PM
Karl T Pernell Public Safety Complex Training Center
104 Wade Ave., Louisburg, NC 27549

1. Roll Call

Present: Mayor Christopher Neal, Councilman Stover, Councilwoman Woods, Councilman Kingsley, Councilwoman Wright, Councilwoman Baker, Councilman Rosby.

2. Invocation

The invocation was delivered by Councilman Rosby.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Neal.

4. Adoption of Agenda

Motion to adopt the agenda was made by Councilwoman Wright and seconded by Councilwoman Baker. The motion carried unanimously.

5. Approval of Minutes – August 11, 2026, Regular and Closed Meeting

Motion to approve the August 11, 2026, Regular and Closed Meeting minutes was made by Councilman Rosby and seconded by Councilwoman Woods. The motion carried unanimously.

6. Public Comments

No members of the public came forward to speak.

7. Presentation of Street-Tree Survey by Leaf & Limb

Planning Administrator Terry Satterwhite introduced the item, noting that in March 2026, the Town Council had directed staff to engage an arborist to conduct a condition assessment of 42 street trees along North Main Street, Sunset Avenue,

and Church Street. The goal was to address utility interference and potential hazards posed by declining trees while preserving the visual and ecological character of the streetscape. Leaf & Limb was selected specifically because it identifies as a tree care and preservation company, not a tree removal company.

Stuart Campbell of Leaf & Limb presented the findings of the survey and provided an educational overview of proper tree care practices as they relate to utility line clearance.

Mr. Campbell explained that while the town cannot control how much canopy a power company must remove to maintain required clearances, it can control the quality of the pruning cuts made and the subsequent care provided to stressed trees. He outlined the difference between proper and improper pruning cuts, emphasizing that cuts must be made at the branch collar to allow the tree to seal itself and prevent internal decay. He noted that cutting too flush or leaving excessive stubs result in decay pathways into the main stem.

Mr. Campbell described the concept of "dosage"—the percentage of canopy that can be safely removed—which depends on the age, health, and species of the tree. Mature trees are far less tolerant of large canopy removals than younger trees, and the power company's clearance work often exceeds what is ideal for tree health.

Regarding soil health, Mr. Campbell stressed that street trees in urban environments are already under significant stress due to poor, compacted soil conditions. He recommended the use of arborist wood chips and compost as mulch to rebuild organic matter and soil biology over time. He advised against the use of triple-shred mulch, which becomes hydrophobic over time and repels rather than retains moisture. He also cautioned against the common practice of "mulch volcanoes," where mulch is piled against the base of a tree, leading to girdling root development that can eventually kill the tree over a period of 10 to 20 years.

Mr. Campbell noted that the full written report covers all 40 trees surveyed with details on species, health rating, identified issues, and specific recommendations, with improved soil conditions being the most common recommendation across the survey.

Councilman Stover asked questions about the difference between softwood and hardwood chips, to which Mr. Campbell responded that the wood type does not affect the benefit to soil health.

8. Discussion Traffic and Speed Limits

Planning Administrator Terry Satterwhite presented a discussion on traffic and speed limit concerns throughout town, noting that residential and commercial

growth has led to increased vehicle traffic and recurring complaints about speeding on local streets. He identified several specific areas of concern, including Church Street, Spring Street, Cedar Street, Jolly Street, Allen Street, Edgewood Drive, Ridley Street, Mineral Springs Road, and Harris Street. Mr. Satterwhite noted that while major thoroughfares are maintained and regulated by NCDOT, the town has authority to post speed limits on locally maintained streets. Staff's proposal was to establish a 25-mph speed limit on the identified streets.

Councilwoman Woods raised the concern that Spring Street and Cedar Street have limited sidewalks, resulting in pedestrians walking in the roadway, which compounds the safety risk from speeding. Mayor Neal added Dent Lane to the discussion, noting that it is being used as a cut-through route by commuters at high speeds during morning and evening hours.

Councilman Kingsley raised the concern that additional traffic enforcement responsibilities would place increased strain on a police department already down three officers. He advocated for exploring physical traffic calming measures such as four-way stops, speed bumps, and rumble strips, and suggested inviting a representative from the speed camera vendor referenced by the chief to present to the Council. He also raised the possibility of requesting assistance from the Franklin County Sheriff's Office during peak school hours.

Councilman Stover noted that an earlier effort to establish a single town-wide 25 mph speed limit was rejected by NCDOT, and that individual signs must be posted on each applicable street. He acknowledged that simply posting signs will have some deterrent effect on compliant drivers, while physical calming devices would be more broadly effective.

Chief Lincoln addressed the Council, confirming that lowering posted speed limits would help compliance among drivers who follow posted signs but acknowledged that enforcement capacity is a real constraint. He discussed a speed camera program being offered at no cost to municipalities for use in school zones only, which would operate similarly to red-light camera systems by automatically generating citations for speeders within the designated school zone hours. He identified school zone locations at the high school on Allen Street, the middle school on Terrell Lane and Ronald Tharrington Rd, and the elementary school on Highway 39. Chief Lincoln noted the town's existing solar-powered speed feedback sign has had chronic battery issues and has not been reliably operational.

The Council also discussed the parking citation program. Mr. Satterwhite reported that the program has been effective, with citations issued primarily for violations such as parking too close to intersections, in front of fire hydrants, and in fire lanes. Chief Lincoln confirmed that current citations do not require court appearances unless unpaid, and that no complaints regarding accessibility accommodation have been received in connection with the new enforcement.

Council consensus was to direct staff to return with a formal proposal for the speed limit changes on the identified streets for future action. No formal motion was made at this meeting, as the item was presented as a discussion only.

9. Public Hearing – Stormwater Management Ordinance Amendment

Motion to open the public hearing was made by Councilman Stover and seconded by Councilwoman Wright. The motion carried unanimously.

Planning Administrator Terry Satterwhite explained that this public hearing was a repeat of one originally advertised in January 2026, which was not properly conducted as a formal public hearing at the time. The substance of the stormwater management ordinance remains the same as what was adopted in January, with one addition: Section 21-97(4)(E) of the Subdivision Ordinance, which previously read that the Town will not accept dedication of any elements of the stormwater system, would be amended to add the phrase "unless otherwise agreed to by the Town where it is determined to serve the town's operational needs for the protection of health, safety, and welfare." This change allows the town, at its discretion and solely for its own benefit, to accept dedication of stormwater infrastructure in cases where it connects to the town's existing system or where no HOA exists to maintain a stormwater control measure. Developers have no right to compel the town to accept such dedication.

Mr. Satterwhite summarized the ordinance's key provisions: it applies to all subdivisions creating new lots, all development of 10,000 square feet or more, any development increasing impervious surface by 3,500 square feet or more, and any development in a designated watershed protection, flood hazard, or special environmental district. Exemptions include single-family dwellings on existing lots of record and bona fide agricultural operations as defined by North Carolina General Statutes. Performance standards require retention of the first 1.5 inches of rainfall on-site, conveyance systems designed for 25-year storm events with 100-year emergency overflow routing, and a downstream impact analysis covering 1,000 feet or to the next major watercourse.

No public comments were received.

Motion to close the public hearing was made by Councilwoman Baker and seconded by Councilman Stover. The motion carried unanimously.

10. Discussion and Action to Stormwater Management Ordinance Amendment (Public Hearing)

Motion to approve the Stormwater Management Ordinance Amendment, finding the text change consistent with the goals of the Louisburg

Comprehensive Plan, specifically as it helps ensure that development happens in a safe and efficient manner, was made by Councilman Stover and seconded by Councilwomen Wright. The motion carried unanimously.

11. Administrative Report

Town Manager Sean Medlin presented the monthly administrative report. Key highlights included:

- Friday Nights on the Tar will be held on Friday, September 18th, featuring Liquid Pleasure and Kenny Mann.
- Sales Tax Distribution: Staff have received a notice from the Local Government Commission (LGC) indicating that sales tax distributions would be withheld pending evidence of extenuating circumstances. Staff successfully appealed the determination, and the town will continue to receive its monthly sales tax distribution, which amounts to approximately $1,000,000 annually.
- FY2024 Audit: The audit report is expected to be delivered to the report writers by mid-month and submitted to the LGC by October 9th. The FY2025 audit will commence immediately upon approval of the FY2024 audit.

12. Mayor's Report

Mayor Neal had no items to report.

13. Police Report

No discussion was recorded for this agenda item.

14. Fire Department

No discussion was recorded for this agenda item.

15. Council Comments

Councilman Rosby expressed optimism about the direction of the town and noted that things are moving in a positive way.

Councilwomen Baker and Wright thanked everyone for coming out to the meeting

Councilman Kingsley echoed those sentiments and expressed appreciation for staff's work on the audit process, looking forward to the completion of the FY2024 report and a timely start to FY2025.

Mayor Neal added that the most difficult portion of the audit catch-up work is largely behind the town, and that future audits should proceed more efficiently.

Councilwoman Woods welcomed students back to school, noting she is beginning her 18th year of teaching, now in third grade. She also announced that Louisburg Kids SPARK will be hosting its second event on Saturday, October 7th, from 12:00 PM to 2:00 PM at the Community Station, with a Halloween theme. She encouraged parents to register their children via the Facebook event listing.

Councilman Stover expressed serious concern regarding the town's staffing and compensation situation, noting that the ongoing compensation study is expected to reveal that the town is underpaying employees across departments. He referenced the two cents added to the tax rate in the current fiscal year as a reserve for addressing compensation gaps. He also raised alarm about proposed state legislative amendments that could cap property tax rates and restrict the movement of funds between utility and general accounts, warning that such restrictions could force cuts to essential services including police, fire, and public works. He urged the Council to actively work against those amendments and to educate the public on their potential impact.

16. Closed Session G.S. 143-318.11(a)(3) Legal

Motion to enter closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of discussing a legal matter was made by Councilman Stover and seconded by Councilwoman Wright. The motion carried unanimously.

Motion to come out of closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of discussing a legal matter was made by Councilman Stover and seconded by Councilman Rosby. The motion carried unanimously.

Upon returning to open session, the following action was taken:

Motion to accept the settlement agreement in the case of Randy Lanham v. Town of Louisburg, Christopher Neal, and Sean Medlin was made by Councilwoman Baker and seconded by Councilman Wright. The motion carried unanimously.

17. Adjourn

Motion to adjourn was made by Councilwoman Baker and seconded by Councilwoman Wright. The motion carried unanimously.

The meeting was adjourned.

LOUISBURG POLICE DEPARTMENT

104 Wade Avenue
Louisburg, NC 27549

Chief Travis Lincoln

phone (919)496-4175
fax (919)496-1200
townofllouisburg.org/police

OATH OF OFFICE

I, Jessica Cheaves *, do solemnly swear (or affirm) that I will be alert and vigilant to enforce the criminal laws of this State; that I will not be influenced in any matter on account of personal bias or prejudice; that I will faithfully and impartially execute the duties of my office as a law enforcement officer according to the best of my skill, abilities, and judgment; so help me God.*

OFFICER SIGNATURE

AUTHORIZED OFFICIAL

CHIEF OF POLICE

10-7-26

DATE

LOUISBURG
Charming Since 1779

Oath of Office for Finance Officer
Town of Louisburg, N.C.

"I, _____, do solemnly swear that I will support and maintain the Constitution and laws of the United States and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Finance Officer, so help me God."

_____
Signature

Sworn before me this the 13th day of October 2026.

_____
Christopher Neal, Mayor

Attest:

_____
Pamela Perry, Clerk

LOUISBURG
Charming Since 1779

Oath of Office for Deputy Finance Officer
Town of Louisburg, N.C.

"I, _____, do solemnly swear that I will support and maintain the Constitution and laws of the United States and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Deputy Finance Officer, so help me God."

_____
Signature

Sworn before me this the 13th day of October 2026.

_____
Christopher Neal, Mayor

Attest:

_____
Pamela Perry, Clerk

RESOLUTION NO. 2024-R-7

Grant Project Ordinance for the Town of Louisburg American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the town council of the Town of Louisburg, North Carolina that. Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF) the Town of Louisburg (Town) has received $1,153,366.05 of ARP/CSLFRF Funds. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers. Offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and storm water infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6 (D)(1) and expand all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Project Description	Expenditure Category	Cost Object	Appropriation Funds of ARP/CSLFRF Funds
Employee Earnings for 2023	**6.1**	**Salaries**	**$1,153,366.05**

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds:	$1,153,366.05
General Fund Transfer:	$0
Total:	$1,153,366.05

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 &2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 8: This grant ordinance expires on December 31, 2026. Or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

ATTEST:

SIGNED:

_____

Pam Perry, Town Clerk

_____

Christopher L Neal, Mayor

_____

Date

Project Overview

Project Name: Governmental Services

Project Identification Number	04302023
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed
Adopted Budget	$1,153,366.05
Program Income Earned	$0.00
Program Income Expended	$0.00
Total Cumulative Obligations	$1,153,366.05
Total Cumulative Expenditures	$1,153,366.05
Current Period Obligations	$0.00
Current Period Expenditures	$0.00
Project Description	Salaries for General Governmental and Enterprise Funds personnel January 1, 2023 to December 31, 2023.

Report

Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to $10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	$1,153,366.05
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	Salaries for General Government and Enterprise funds personnel for Jan 1, 2023 to Dec 31, 2023.

SLFRF Compliance Report - NC0264 - P&E Report - 2024
Report Period : Annual March 2024

Recipient Profile

Recipient Information

Recipient UEI	
Recipient TIN	566001272
Recipient Legal Entity Name	Town Of Louisburg, NC
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	110 W NASH ST
Recipient Address 2	
Recipient Address 3	
Recipient City	Louisburg
Recipient State/Territory	NC
Recipient Zip5	27549
Recipient Zip+4	2009
Recipient Reporting Tier	Tier 5. Metropolitan cities and counties with a population below 250,000 residents that are allocated less than $10 million in SLFRF funding, and NEUs that are allocated less than $10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

Overview

Total Obligations	$1,153,366.05
Total Expenditures	$1,153,366.05
Total Adopted Budget	$1,153,366.05
Total Number of Projects	1
Total Number of Subawards	0
Total Number of Expenditures	0

Have you expended $750,000 or more in federal award funds during your most recently completed fiscal year?	No

Certification

Authorized Representative Name	Jacki Waldron
Authorized Representative Telephone	
Authorized Representative Title	Finance Director
Authorized Representative Email	jwaldron@townoflouisburg.org
Submission Date	6/17/2024 10:42 AM

TOWN of LOUISBURG
NORTH CAROLINA

Charming Since 1779

To: Mayor Christopher Neal and Town Council
From: Sean Medlin, Town Administrator
Subject: Administrator's Report
Date: October 9, 2026

- Attached is the monthly executive summary provided by David Pyoas related to grants and economic development.

- Halloween event on October 31, 2026.

- There will be a Council work session on Tuesday, October 27, 2026 from 3PM to 5PM in the Town Hall Council Chambers.

- Welcome Dottie Taylor as Finance Officer and Micheala Cottrell as Accounting Technician.

Pamela Perry

From: Sean Medlin
Sent: Friday, October 9, 2026 11:07 AM
To: Pamela Perry
Subject: FW: The month of September Progress Report
Attachments: Louisburg_Monthly_Progress_Report_September_2026.pdf; Louisburg_Council_Summary_September_2026.pdf

Pam – Here is the reports for the packet. Sorry, I forgot to attach them.

Sean

From: David Pyoas <david@dbpyoas.com>
Sent: Thursday, October 1, 2026 7:48 AM
To: Sean Medlin <SMedlin@townoflouisburg.org>
Cc: DAVID PYOAS <info@dbpyoas.com>
Subject: The month of September Progress Report

To	Mayor Christopher L. Neal and Members of the Louisburg Town Council
Via	Sean Medlin, Town Administrator
From	David B. Pyoas, MPA, Principal and Managing Partner of D B Pyoas & Associates LLC, Contract Grant Writer and Economic Development Coordinator
Date	October 1, 2026
Re	September 2026 Monthly Progress Report and Council Summary

Members of the Council:

Thank you for the opportunity to serve the Town. Enclosed is my monthly progress report for September 2026, submitted under the Professional Services Agreement dated April 15, 2026, along with a two-page Council summary written for a quick read before your October 13 meeting.

September was a month of preparation. The Town now enters the October 2 funding window with a ranked Action Plan of 17 opportunities, each screened against the Town's audit status. The Louisburg Workforce Partnership is designed and ready for your consideration. The data center analyses give you a fact-checked foundation for decisions and take no position for or against any project.

Three matters deserve your attention before the meeting:

1. **CDBG-NR deadline.** Applications are due at 4:00 p.m. on Tuesday, October 13, which is ahead of that evening's meeting. If the Council wants to pursue the program, we'll need to arrange any authorization before the deadline, and I would welcome Mr. Medlin's guidance on the path.

2. Audit status. Completing the FY 2024 and FY 2025 audits is the central condition for much of the funding ahead. Confirming the current filing status before the October 9 agenda deadline will allow the Council to discuss the grant plan based on current facts.

3. Decisions on page 2 of the summary. These cover the Workforce Partnership's next steps, routing the Louisburg College MOU to the Town Attorney, opening contact with the Franklin County Economic Development and Tourism Division, and whether to consider a separate Stage 0 amendment for the data center eligibility screen.

On Stage 0, I want to be plain about my interest: my firm would perform that work for separate compensation, and none of it has been performed under the current retainer. The analyses are written so the Council can decide on the merits.

I am glad to present these findings at the Council's convenience. To ensure every member receives the same information, please direct questions to me through Mr. Medlin or the Town Clerk, and I will respond through the same channel.

With appreciation for your leadership and confidence,

David B. Pyoas, MPA
Principal and Managing Partner
D B Pyoas & Associates LLC
4801 Glenwood Ave
Suite 200
Raleigh, NC 27612
843-905-3558
info@dbpyoas.com
www.dbpyoas.com

TOWN OF LOUISBURG, NORTH CAROLINA

Monthly Progress Report

Economic Development Coordination and Grant Writing Services | September 2026

To	Sean Medlin, Town Administrator, Town of Louisburg
Copy	Mayor Christopher L. Neal
For	The Louisburg Town Council
From	David B. Pyoas, MPA, Principal and Managing Partner of D B Pyoas & Associates LLC, Contract Grant Writer and Economic Development Coordinator
Reporting period	September 1 through September 30, 2026
Report date	October 1, 2026
Authority	Professional Services Agreement (Economic Development Coordination & Grant Writing Services) dated April 15, 2026

1. Executive Summary

September's work centered on three priorities that matter most to the Town's financial position and long-term economic standing: building a fundable, audit-aware grant pipeline for the FY 2026-27 application window; converting the Louisburg Promise and the Comprehensive Economic Development Plan into workforce, education, and regional partnerships that can attract outside investment; and giving the Mayor, the Council, and the Town Administrator a fact-checked, decision-ready foundation for the data center question affecting Commerce Park and the West River Road corridor.

Most major analytical documents produced this month went through an adversarial accuracy review before release, and the corrections made are recorded in published schedules of corrections. That discipline is intended to give Town officials documents they can rely on when speaking publicly or answering constituent questions.

54 documented deliverables, including nine items of correspondence	**17** core funding opportunities in the FY 2026-27 Action Plan	**19** seats in the designed Workforce Partnership Leadership Council	**33%** Town share of the illustrative three-year partnership budget

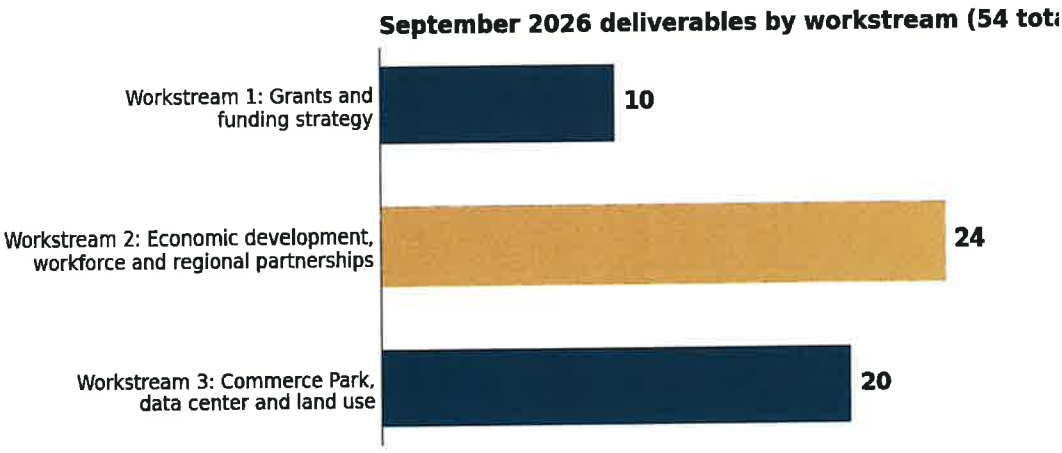


Figure 1. Discrete deliverables by workstream. Each document is counted once, regardless of edition or file format; Word and PDF versions count as one.

Principal accomplishments

- **Grant pipeline ready for the October 2 window.** Delivered the FY 2026-27 Grant Opportunity & Action Plan (17 core opportunities, application window October 2, 2026 through March 31, 2027) and a Council Funding Review with a 15-item risk register, an illustrated executive summary, and a Council briefing prepared for the October 13 meeting.
- **Audit and Unit Assistance List screen completed.** Screened every opportunity against the Town's audit status and Local Government Commission Unit Assistance List standing, so the Town pursues the programs it can win and avoids spending effort on those it cannot yet qualify for.
- **Louisburg Workforce Partnership designed.** Completed the framework, Charter, multi-party Memorandum of Understanding, executive memo, and 12-slide executive deck for a 19-seat, employer-led partnership across four career pathways, with an illustrative three-year budget of $418,000 and a $138,000 Town share.
- **Regional and education partnerships advanced.** Prepared the Louisburg College internship proposal and MOU, a partnership analysis for the NC IDEA Regional Constellations program, an NCWorks listening-session invitation, and a coordination strategy with the Franklin County Economic Development and Tourism Division.
- **Commerce Park and data center decision support.** Delivered a feasibility and viability report, a statewide evidence report, a cost-benefit analysis, an annexation analysis, a Tar River Commons addendum, and a model ordinance and negotiation annex, all written to inform the Council without endorsing or opposing any project.
- **Governance and responsiveness.** Prepared a response confirming that Council materials will be routed through the Town Administrator or Town Clerk, as one Council member requested, and answered an inquiry that followed the Council data center briefing.

2. Contract Framework and Reporting Basis

This report is submitted under the Professional Services Agreement dated April 15, 2026, as the monthly progress report to the Town Administrator, Mayor, and Council. Article II of the Agreement covers seven

functions: grant prospecting, application development, economic development coordination (including Commerce Park business attraction), strategic planning, compliance, community engagement, and legislative advocacy. The table below maps September's activity to those functions.

Article II function	September activity	Section of this report
Grant prospecting	Screened and ranked in-window opportunities; Aligned Project Concepts for each funder; Walmart Spark Good and ElectriCities analyses	3
Application development	Golden LEAF Stage 1 application pending; Aligned Project Concepts built on the Louisburg Promise, CEDP, and Workforce Pipeline	3, 7
Economic development coordination	Commerce Park decision support; County coordination strategy; Louisburg College and NCWorks outreach	4, 5
Strategic planning	Workforce Partnership (CEDP Pillar 2); Louisburg Promise performance dashboard	4
Compliance	Audit and UAL eligibility screen; Session Law 2026-27 constraints; eligibility tests for rural-designated programs	3, 8
Community engagement	Council data center briefing; responses to resident-facing concerns; op-ed and policy brief	5, 6
Legislative advocacy	Legislative monitoring and briefing: S.B. 730, the Utilities Commission large-load proceeding, and Session Law 2026-27 reflected in the funding and data center analyses	5, 8

3. Workstream One: Grant Development and Funding Strategy

FY 2026-27 Grant Opportunity & Action Plan

The Action Plan, issued September 21 as its sixth edition, organizes 17 core opportunities for the application window of October 2, 2026 through March 31, 2027. It includes an application calendar, program profiles, and a schedule of corrections, and a companion audit and UAL eligibility screen covers all 17 opportunities. As screened on September 21, eleven of the 17 opportunities do not require a current completed financial audit as a condition of applying. That count reflects application requirements only. Federal risk reviews, match financing, and funder discretion can still affect an award, and the count should be refreshed whenever the audit analysis is updated.

Council Funding Review and the October 13 briefing

The Council Funding Review (version 6.3) began as a ranked table of 12 in-window opportunities and now includes a risk register and program-level go or no-go ratings. The package for the Town Administrator includes the Review in Word and print-ready PDF, an illustrated executive summary with four figures (pipeline by current action, local match per $100,000 requested, risk heat map, and decision

calendar), a Council briefing for the October 13, 2026 regular meeting, and a transmittal memo to the Town Administrator with the Mayor copied. The risk register rates 15 risks, seven of them High.

Aligned Project Concepts

The Aligned Project Concepts document assigns each funder one recommended project, mapped to the Louisburg Promise, the seven pillars of the Comprehensive Economic Development Plan 2026-2031, and the Workforce Pipeline. This keeps every application tied to a single, coherent Town strategy rather than a collection of unrelated requests.

Program-specific analyses

- **ElectriCities Downtown Revitalization Grant.** Delivered a strategy and executive memo for the $10,000 no-match award (application window September 15 through 30). Following the Town Administrator's guidance that the original lighting concept may not be appropriate, and noting the Town's prior ElectriCities funding, the concept was redirected to a Downtown Building Reuse Feasibility Study, and a decision table on ElectriCities eligibility was added. ElectriCities limits each member to one Downtown Revitalization award every three years and requires the town manager's approval of the project, so both the Town's prior funding and the Town Administrator's approval bear on eligibility.
- **Walmart Spark Good Local Grants.** Confirmed government-entity eligibility, cycle dates, and procedural requirements, and analyzed North Carolina law on gift-card incentives for workforce events, including the public purpose doctrine, fiscal controls, and separation of WIOA funds. The report "Opening the Door to Work" includes a model Council resolution, and eight open items were identified for resolution before any Council action.
- **Audit exposure memo.** Delivered a memo to the Town Administrator analyzing which programs require completed audits, with attention to Single Audit questions for federal awards and the practical limit that UAL financing approval places on match-dependent capital projects.
- **Golden LEAF.** The Stage 1 application is pending, with a decision expected after October 1. Stage 2 timing depends on the Town's audit timeline.

Eligibility findings the Council should know.

Why eligibility testing matters

Franklin County sits inside the Raleigh-Cary metropolitan statistical area and holds a marginal Tier 2 designation. That places rural-program eligibility in question for Golden LEAF, USDA Rural Business Development, and NC IDEA Constellations alike. The county-level and place-level tests must be run separately for each program, and September's analysis did so. A marginal Tier 2 position also puts January 2027 Commerce funding rounds at risk.

4. Workstream Two: Economic Development, Workforce, and Regional Partnerships

Louisburg Workforce Partnership

The Partnership builds Priority 1 of the Township Employment and Economic Distress Report and Pillar 2 of the Comprehensive Economic Development Plan. The delivered package includes the full framework, a standalone Charter, a multi-party MOU, an executive memo to the Town Administrator with the Mayor copied, and a 12-slide executive deck.

Design element	Specification
Governance	19-seat Leadership Council with an employer majority (10 seats), an employer chair, and a Town vice-chair; Operating Committee of six; three standing workgroups
Fiscal role	Town serves as fiscal agent in phase one; because the Town is on the Unit Assistance List, this role should be reviewed with the Town Attorney and LGC staff before adoption.
Career pathways	Biomanufacturing, health care, utilities and skilled trades, and commercial transportation, plus a Foundations track
Budget	Illustrative three-year budget of $418,000, with a Town share of $138,000
Status	Designed and ready for Council consideration; not yet adopted.

Figure 2. Illustrative cost sharing for the Workforce Partnership over three years.

The Town share is illustrative. It would require Council appropriation from lawful sources, and under Session Law 2026-27 electric-rate revenue is not available for economic development projects. The remaining $280,000 represents funding from other partners and sources that have yet to be identified.

A red-team review produced 21 findings (four critical, 11 material, and six minor). All five deliverables were reissued as corrected second editions, and the schedule of corrections is published in Appendix G of the framework.

Workforce pipeline outreach

Prepared an invitation to NCWorks adult program leadership and a companion request to the Mayor and Mayor Pro Tem for a listening visit, targeted for the weeks of October 5 and October 12, subject to their approval. The visit is framed as listening, not evaluation. Barriers identified in the August 28 conversation with NCWorks staff include document requirements, a multi-hour intake process, and CARTS public transit service that ends at 5:00 p.m., which limits access for working residents.

NC IDEA Regional Constellations and Homegrown Tools

Delivered a 22-page advisory analysis of the $10 million NC IDEA and Golden LEAF Rural Entrepreneurship Regional Constellations program and the UNC Homegrown Tools platform. The recommended path, "convene first, then compete," is to pursue a Region K constellation through the Kerr-Tar Regional Council of Governments and Vance-Granville Community College, with Louisburg as anchor municipal partner, while opening a parallel NCGrowth technical assistance relationship. A companion review of 12 findings produced a corrected action plan tiered to roughly five hours of September work behind a single decision gate: whether NC IDEA places Franklin County inside a rural region for this program.

Louisburg College internship partnership

Delivered the internship program proposal and MOU as corrected second editions, including a Town-funded intern stipend that remains subject to Council approval. Also prepared a transmittal to the Mayor and Town Administrator explaining the program's alignment with the Louisburg Promise and the Workforce Partnership, and a draft letter from the Mayor to College President Richard Campbell inviting a conversation. The MOU has not yet cleared legal review and is not yet ready for signature.

Louisburg Promise performance dashboard

Prepared a Council-ready design package, an accessible HTML dashboard section for the Town's web vendor, and a source-of-truth workbook, so that Promise results can be reported publicly in a form residents can follow. The package considers showing partnerships with Franklin County Schools, Vance-Granville Community College, Palziv, Novonesis, and the workforce board through the Council of Governments.

Franklin County coordination

Developed an "Align, Then Co-Deliver" strategy to coordinate Town efforts with the Franklin County Economic Development and Tourism Division, where I serve as the Town's day-to-day coordinator-level contact. Contact opens through the Division Director, with tourism matters routed to the Division's designated tourism lead. The package includes the strategy report, a two-part first-meeting agenda, a two-page "Louisburg at a Glance" brief, three promotional flyers ("Discover Louisburg," "Friday Nights on the Tar," and "Step Into History") in screen- and print-ready versions, an introduction to the Division Director, and a request to the Town Administrator for counsel and approval. The initial agenda is limited to tourism and economic development coordination. Town staff should verify event dates and Town asset descriptions on the flyers before public use.

5. Workstream Three: Commerce Park, Data Center, and Land-Use Advisory

The Council asked a hard question: should Louisburg consider a data center, and if so, on what terms? September's work answers it with evidence and leaves the decision where it belongs. The Town-commissioned analyses in this workstream take no position for or against any project.

Deliverable	Purpose
Feasibility and viability report (41 pages), executive brief (12 pages), and fact verification register	Tests Commerce Park against technical, commercial, and public viability; revised edition covers all data center types and all candidate sites inside Town limits, with a claim-by-claim verification memo.
Statewide evidence report (third edition), Revised Decision Edition, 11-page Executive Summary Brief, and two infographics	Places Louisburg in the North Carolina context for non-technical decision-makers
Cost-benefit analysis, executive briefing, and model ordinance and negotiation annex	Weighs political, public policy, environmental, socio-economic, and quality-of-life factors, with case studies
Tar River Commons addendum (third edition)	Addresses the unsolicited 990.78-acre West River Road concept, Parcel 024063, rezoned by Franklin County to Residential-8 on February 9, 2026, adjoining Town jurisdiction
Annexation analysis (second edition)	Legal pathways, utility leverage, political realities, charter risk, and a step-by-step process guide
Stage 0 proposal and draft Amendment No. 1	Bounded eligibility and scope investigation, including a public information session and comment period
Franklin County op-ed and policy brief	Public-facing discussion pieces (a 782-word op-ed submission and a policy brief with full source notes) on setting terms before proposals arrive. Unlike the analyses above, these argue a position on process.
Council briefing email and follow-up correspondence	Neutral, fact-based briefing for Council members fielding resident questions

Findings of consequence

- Session Law 2026-27 limits how the Town may use electric revenue, so any data center economics must be modeled with that constraint from the start.
- Commerce Park comprises 111.40 tax acres in ten Town-owned lots. Water capacity is a key variable: the analysis calculates a margin of 0.341 million gallons per day against the June peak day, using 2024 Local Water Supply Plan data, and Public Works should confirm it against current records.
- The Tar River Commons tract lies outside the corporate limits, across West River Road from Commerce Park. Annexation is a legal and political question the Council would decide, not a foregone step.
- Returning land to the tax rolls and grant-repayment exposure belong in any fiscal comparison. Both are addressed in the fiscal framing table.

Stage 0 is outside the Base Retainer

Stage 0 work (a parcel, grant, and electric service screen) would be performed and managed by D B Pyoas & Associates only under a separate written amendment approved by the Town. No Stage 0

services have been or will be performed under the Base Retainer. The amendment draft discloses the Firm's role so that the Council can weigh it openly.

6. Governance, Communications, and Responsiveness

- **Council communications protocol.** Prepared a response to a Council member's formal request that Town business correspondence go to his official Town email address. The response confirms that Council materials will be routed through the Town Administrator or Town Clerk, that engagement correspondence will be retained, and that member communications will remain informational rather than deliberative.
- **Data center briefing follow-up.** Following the briefing, a recipient wrote with concerns about the Town discussing data centers. The reply was cordial and factual and confirmed that the briefing neither endorses nor opposes data centers. Its purpose is to equip officials to answer constituents accurately.
- **Accuracy standard.** Checked claims against primary sources where available, labeled unverified items, and recorded corrections in published schedules.

7. Contract Deliverables Status

The table reports status against the mandatory deliverables in the Agreement's performance standards.

Deliverable	Frequency	September status
Grant Opportunity Pipeline Report	Monthly	Delivered: Action Plan (sixth edition) and Council Funding Review (version 6.3)
Grant Application Activity Log	Monthly	Included below
Economic Development Activity Report	Quarterly	Sections 4 and 5 summarize September; the third-quarter report is issued separately.
Grant Compliance Calendar Update	Quarterly	Delivered: decision calendar and risk calendar through June 2027 in the Funding Review
Legislative and Policy Update Brief	As needed	Delivered: Session Law 2026-27 integration and S.B. 730 and large-load tariff tracking within the data center suite
Town Council presentations	Four per year	Council briefing for the October 13 meeting prepared; presentation count for the year to be reconciled with the Town Clerk's minutes
Annual grant revenue target (Article IV)	Annual	[Insert: applications submitted and total dollars requested to date, measured against the $2.5 million applications target and $750,000 awards target]
Strategic Plan Implementation Progress Report	Semi-annual	[Insert status]

Grant application activity log

Program	Status as of September 30	Next step
Golden LEAF (Stage 1)	Application pending; decision expected after October 1	Align Stage 2 timing with the audit timeline
ElectriCities Downtown Revitalization ($10,000, no match)	Window September 15 to 30 closed; strategy delivered and concept redirected per Town Administrator guidance	Sequence future ElectriCities requests in light of prior funding (one award per member every three years)
CDBG-NR	Profiled in the Action Plan	Receipt deadline October 13 at 4:00 p.m.; confirm go or no-go with the Town Administrator
RDEDG	Profiled; first in-window deadline is January 7, 2027	Begin application development in the fourth quarter
Walmart Spark Good	Eligibility and legal analysis complete; eight open items identified for resolution.	Resolve open items before any application or Council action.
Remaining Action Plan opportunities	Profiled with audit and UAL screen	Open October 2 per the Action Plan calendar

8. Risks and Constraints

Constraint	What it means for the Town
Unit Assistance List and audit backlog	The FY 2024 audit was due October 31, 2024, and the FY 2025 audit was due December 31, 2025. Both were past due as of the latest records reviewed. Some funders will not accept applications until audits are current. The Town should confirm the reported October 9, 2026 target for submitting the FY 2024 audit to the Local Government Commission.
G.S. 159-34	A unit that has not filed its audit within 12 months of fiscal year end may, after notice and subject to appeal, have sales tax distributions withheld up to 150% of the cost of the required audit. The LGC's September 1, 2026 release lists Louisburg among units whose appeals of FY 2025 Notices of Noncompliance were granted, and it reports formal Notices and Warnings to other towns with repeated late audits.
Session Law 2026-27	Section 3 bars use of electric-rate revenue for economic development and bars transfers of the former rate-of-return amount to the general fund. Match funding and retainer sources must come from lawful alternatives.
Rural-program eligibility	Metropolitan statistical area classification and a marginal Tier 2 designation require county-level and place-level testing for every rural program.
Match and financing	UAL financing approval requirements are the binding practical limit on capital programs that need local match.

9. Priorities for October and Key Dates

Funding window and decision calendar, October 2026 to March 2027

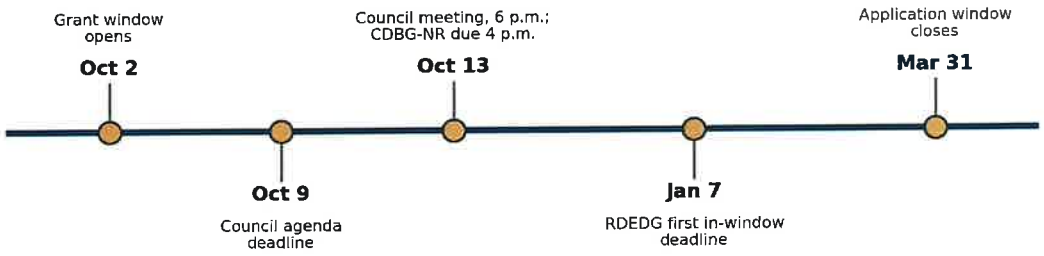


Figure 3. Critical dates for the FY 2026-27 funding window. Dates reflect the Action Plan and Funding Review.

- Present the Funding Review at the October 13 regular meeting (6:00 p.m.), with the agenda submission deadline of October 9.
- Settle any Council authorization needed for CDBG-NR before the 4:00 p.m. October 13 receipt deadline, which falls ahead of the 6:00 p.m. Council meeting.
- Open the FY 2026-27 application window on October 2 and advance the highest-ranked, audit-compatible applications first.
- Hold the NCWorks listening visit (weeks of October 5 and 12) if the Mayor and Mayor Pro Tem approve.
- Obtain the NC IDEA decision-gate answer on whether Franklin County is placed inside a rural region.
- Hold the first Franklin County Economic Development and Tourism Division meeting once the Town Administrator approves.
- Advance the Louisburg College MOU through legal review and schedule the Mayor's conversation with President Campbell.
- Support installation of the Louisburg Promise dashboard with the Town's web vendor.

10. Items for the Town Administrator and Council

Item	Action needed	Timing
Funding Review and priority applications	Receive the briefing and confirm go or no-go direction on the priority programs.	October 13 meeting
CDBG-NR	Decide whether to apply and obtain any required Council authorization before the deadline.	Before 4:00 p.m. October 13
Audit status	Confirm the current FY 2024 and FY 2025 submission status with the Local Government Commission.	Before October 9
Workforce Partnership	Direct the next step toward Council consideration of the Charter and MOU	Fourth quarter

Item	Action needed	Timing
Stage 0 amendment	Decide whether to consider the separate amendment for the data center eligibility and scope screen; the Firm would perform it for separate compensation.	At the Council's discretion
County coordination	Approve opening contact with the County Division	As soon as practicable
Louisburg College MOU	Route to the Town Attorney for legal review	Before signature
Flyer content	Verify event dates and Town asset descriptions before public use	Before distribution

11. Closing

Thank you, Mr. Medlin, Mayor Neal, and members of the Council, for the trust and access that make this work possible. Louisburg is entering the October funding window with a ranked pipeline, a clear strategy, and an honest picture of the constraints. I welcome questions and am available to present these findings to the Council at your convenience.

Respectfully submitted,

David B. Pyoas, MPA
Principal and Managing Partner of D B Pyoas & Associates LLC

Contract Grant Writer and Economic Development Coordinator, Town of Louisburg

info@dbpyoas.com | (843) 905-3558 | www.dbpyoas.com

Appendix A: September 2026 Deliverables Register

Each entry counts as one deliverable. Editions and file formats are not counted separately.

Workstream One: Grant development and funding strategy (10)

- FY 2026-27 Grant Opportunity & Action Plan
- Council Funding Review
- Illustrated Executive Summary of the Funding Review
- Council Briefing for the October 13, 2026 meeting
- Transmittal memo to the Town Administrator
- Louisburg Aligned Project Concepts FY2026-27
- Audit and UAL exposure memo
- ElectriCities Downtown Revitalization strategy report
- ElectriCities executive memo
- Walmart Spark Good report, "Opening the Door to Work," with model resolution

Workstream Two: Workforce and education partnerships (13 of 24)

- Louisburg Workforce Partnership framework
- Executive memo to the Town Administrator
- Workforce Partnership Charter
- Multi-party MOU
- 12-slide executive deck
- NC IDEA Regional Constellations advisory analysis
- Red-team review and prioritized action plan
- Louisburg College internship proposal
- Louisburg College internship MOU
- Transmittal to the Mayor and Town Administrator
- Draft letter from the Mayor to the College President
- NCWorks listening-session invitation
- Request to the Mayor and Mayor Pro Tem

Workstream Two: Promise and regional coordination (11 of 24)

- Louisburg Promise dashboard design package
- Accessible HTML dashboard section
- Source-of-truth workbook
- Franklin County coordination strategy report
- First-meeting agenda
- "Louisburg at a Glance" brief

- Flyer: Discover Louisburg
- Flyer: Friday Nights on the Tar
- Flyer: Step Into History
- Introduction to the County Division Director
- Request to the Town Administrator for counsel and approval

Workstream Three: Commerce Park, data center, and land-use advisory (20)

- Feasibility and viability report
- Executive brief
- Fact verification register
- Claim-by-claim verification memo
- Statewide evidence report
- Revised Decision Edition
- Executive Summary Brief
- Infographic: Strategic Reality Check
- Infographic: Decision Framework
- Cost-benefit analysis
- Executive briefing for the Mayor and Town Administrator
- Model ordinance and negotiation annex
- Tar River Commons addendum
- Annexation analysis
- Stage 0 proposal
- Draft Amendment No. 1
- Franklin County op-ed
- Policy brief
- Council briefing email
- Follow-up correspondence

TOWN OF LOUISBURG | COUNCIL SUMMARY

September 2026 Progress at a Glance

Economic Development Coordination and Grant Writing Services | David B. Pyoas, MPA, Principal and Managing Partner of D B Pyoas & Associates LLC

To the Mayor and Members of the Town Council, through Town Administrator Sean Medlin. This summary covers September 1 to 30, 2026 under the Professional Services Agreement dated April 15, 2026. The full 12-page report, with a complete deliverables register, accompanies it.

54 documented deliverables	**17** funding opportunities screened for the Oct. 2 window	**11 of 17** do not require a completed audit to apply (Sept. 21 screen)	**$138K** Town share of a $418K three-year workforce plan

The Bottom Line

Louisburg enters the October 2 funding window with a ranked, audit-aware grant pipeline, a designed workforce partnership ready for Council consideration, and a fact-checked foundation for the data center question. Most major analytical documents went through an adversarial accuracy review before release, with corrections recorded in published schedules.

What Was Accomplished

- **Grants.** Delivered the FY 2026-27 Action Plan (17 opportunities, window October 2 to March 31) and a Council Funding Review with a risk register and go or no-go rating for each program. We screened every opportunity against the Town's audit status and Unit Assistance List standing, so effort goes where the Town can win.
- **Workforce.** Completed the Louisburg Workforce Partnership: a 19-seat, employer-led council, four career pathways, a Charter, and a multi-party MOU. The illustrative three-year budget is $418,000, with a $138,000 Town share (about one-third). The Town share is illustrative and would need Council appropriation from lawful sources; electric-rate revenue is not available for economic development.
- **Education and regional partners.** Advanced the Louisburg College internship proposal, a Region K partnership strategy for the NC IDEA program, an NCWorks listening visit, and coordination with the Franklin County Economic Development and Tourism Division.
- **Commerce Park and data centers.** Delivered feasibility, cost-benefit, annexation, and model-ordinance analyses. The Town-commissioned analyses inform the Council's decision and take no position for or against any project.
- **Louisburg Promise.** Prepared a public performance dashboard design for the Town's website.

Constraints the Council Should Keep in View

Audits are the gate

The FY 2024 audit was due October 31, 2024, and the FY 2025 audit December 31, 2025; both were past due as of the latest records reviewed, and the Town is on the Local Government Commission's Unit Assistance List. Some funders will not accept applications until audits are current. State law allows sales tax withholding of up to 150% of the audit cost after notice and appeal. The LGC granted the Town's FY 2025 appeal on September 1 but has warned other towns with repeated late audits. Completing the audits is the central condition for both.

Two more limits: Session Law 2026-27 bars use of electric-rate revenue for economic development, so match funds must come from other lawful sources. Franklin County's metropolitan classification and marginal Tier 2 status call into question rural-program eligibility, so we test each program separately.

Decisions and Direction Requested

Item	What is needed	When
Funding Review	Receive the briefing; confirm go or no-go on priority programs	October 13 meeting
CDBG-NR	Decide whether to apply; obtain any needed authorization before the deadline.	Before 4:00 p.m. Oct. 13
Audit status	Confirm FY 2024 and FY 2025 submission status with the LGC	Before Oct. 9 agenda deadline
Workforce Partnership	Direct next steps toward Council consideration of the Charter and MOU	Fourth quarter
College MOU	Route to the Town Attorney before any signature	Before signing
County coordination	Approve opening contact with the County Division	As soon as practicable
Data center Stage 0	Decide whether to consider the separate amendment outside the current retainer; the Firm would be paid separately.	Council's discretion

Key Dates

Date	Milestone
Oct. 2	FY 2026-27 application window opens.
Oct. 9	Council agenda submission deadline
Oct. 13, 4:00 p.m.	CDBG-NR application receipt deadline (falls before the Council meeting)
Oct. 13, 6:00 p.m.	Regular Council meeting
Jan. 7, 2027	First in-window RDEDG deadline
Mar. 31, 2027	Application window closes

I welcome questions and am available to present at the Council's convenience. Respectfully submitted, David B. Pyoas, MPA, Principal and Managing Partner of D B Pyoas & Associates LLC | info@dbpyoas.com | (843) 905-3558

LOUISBURG POLICE DEPARTMENT

104 Wade Avenue
Louisburg, NC 27549

Chief TW Lincoln

phone (919)496-4175
fax (919)496-1200
townofllouisburg.org/police

October 2026 Council Report

Presented by Chief TW Lincoln

1. ***Employee Actions & Recognitions***

   - Officers Dillon Mancini and Lonnie Shumate received their Advanced Law Enforcement Certifications. These are awarded after the officers reaches 6 years of service and over 600 hours of training.

2. ***Recruiting & Retention***

   - Four (4) positions short, with two cadets in Basic Law Enforcement Training. Officer Leslie Terry resigned her position since the last Council Meeting.

3. ***Complaints Against Officers and Findings***

   - There were none

4. ***Use-of-Force and Vehicle Pursuits***

   - Officer Shumate got into a vehicle pursuit with a vehicle after attempting a traffic stop. The investigation is ongoing.

5. ***Notable Investigations/Operations***

   - Officers continue to work with Maria Parham Franklin to meet our obligations in the process of handling Involuntary Commitment Orders to the Behavioral Unit.
   - Officers continue to work retail thefts - Walmart, Carlie C's, Sheetz.
   - Officers continue with traffic enforcement efforts.
   - Officers continue to provide assistance to our schools and college by providing security for athletic events and other special events.
   - Ongoing drug and gang investigations which have yielded several arrests for heroin, cocaine, and fentanyl arrests

35

- Juvenile shooting suspect arrested pursuant to a foot pursuit through downtown. Two (2) AR-style pistols recovered.
- A narcotics search warrant was conducted at an address on Harris St., yielding two (2) drug and firearm related arrests.

6. ***Budget Summary***

- We are in through the first quarter of the 2026-2027 fiscal year.

7. ***Training Summary***

- Officer Diego Roggero attended the International Association for Identification (IAI) Conference.
- Officer Robert Simmons attended Field Training Officer training.
- Sgt. Hector Cruz attended RADAR re-certification

8. ***Community Outreach & Special Events***

- Captain Moore, Det. Sgt. Bartholomew and Officer Richardson attended Community Helpers week at Kids Korner daycare. They showed off their police cars and interacted with the children.
- Officers attended the Community Helpers event at ABC Adventures as well.
- Officers also attended the Burgers for Badges luncheon for first responders put on by MPH-Franklin

9. ***Monthly stats are attached***

- Number of citations for September: 164 (from last meeting to 9/30 due to Chief's surgery)

10. ***Special requests:***

TOWN of LOUISBURG

NORTH CAROLINA

Charming Since 1779

Office of the Fire Chief: R.Fuller

Public Education/events

- Car seats installs 1
- Public education event 9

News

The renovation has begun on the kitchen area with demoing the walls and removing the old appliances.

The Parking lot has been repaired.

We continue to input data into the new reporting software to better serve the department and town

Personnel

We are currently one Engineer position down and are actively recruiting for the position.

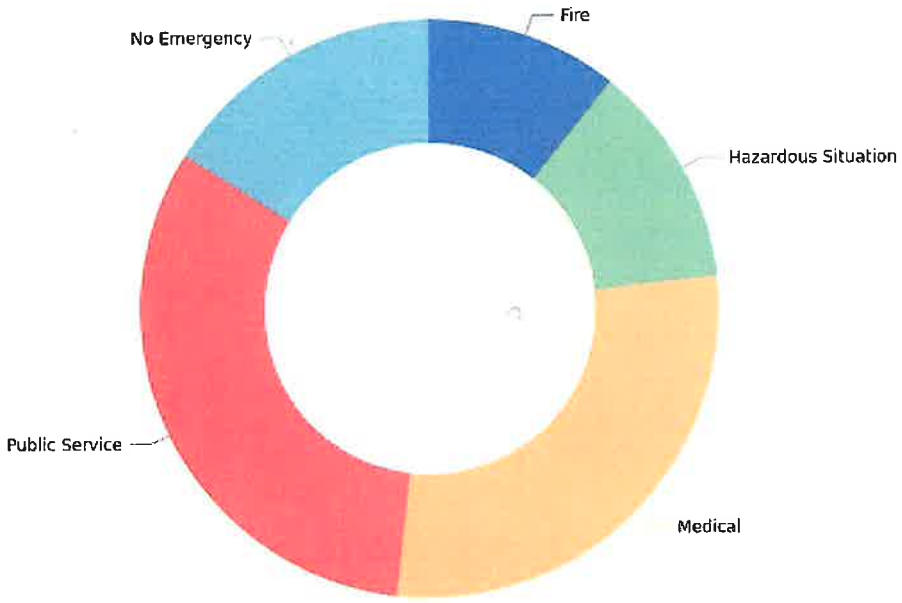
Budget Items/ Equipment Issues

Our new hose is scheduled to arrive next week

Incident Totals for

- In Town
- Out of Town
- Mutual Aid
- Total Count 56

FDR-IR: Incident Count by Primary Incident Type-copy



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	**6**	**10.71%**
Fire - Outside Fire - Trash / Rubbish Fire	2	3.57%
Fire - Outside Fire - Vegetation / Grass Fire	1	1.79%
Fire - Structure Fire - Room and Contents Fire	1	1.79%
Fire - Transportation Fire - Vehicle Fire - Passenger	1	1.79%
Fire - Transportation Fire - Vehicle Fire - RV	1	1.79%
Hazardous Situation	**7**	**12.50%**

FDR-IR: Incident Count by Primary Incident Type-copy

Louisburg Fire Dept NC
Address: 102 Wade Ave, Louisburg, NC, 27549

PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	2	3.57%
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1	1.79%
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	2	3.57%
Hazardous Situation - Investigation - Odor	1	1.79%
Hazardous Situation - Investigation - Smoke Investigation	1	1.79%
Medical	**16**	**28.57%**
Medical - Illness - Breathing Problems	1	1.79%
Medical - Illness - Cardiac Arrest	3	5.36%
Medical - Illness - Unconscious Victim	1	1.79%
Medical - Injury / Trauma - Fall	1	1.79%
Medical - Injury / Trauma - Motor Vehicle Collision	10	17.86%
Public Service	**18**	**32.14%**
Public Service - Citizen Assist - Person In Distress	2	3.57%
Public Service - Citizen Assist - Citizen Assist / Service Call	1	1.79%
Public Service - Citizen Assist - Lift Assist	6	10.71%
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	6	10.71%
Public Service - Disaster / Weather - Weather Response	3	5.36%

FDR-IR: Incident Count by Primary Incident Type-copy

Louisburg Fire Dept NC
Address: 102 Wade Ave, Louisburg, NC 27549

PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
No Emergency	**9**	**16.07%**
No Emergency - False Alarm - Malfunctioning Alarm	5	8.93%
No Emergency - False Alarm - Accidental Alarm	2	3.57%
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	1	1.79%
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	1	1.79%
Total	**56**	**100.00%**