



AGENDA
LOUISBURG TOWN COUNCIL
KARL T. PERNELL PUBLIC SAFETY COMPLEX
February 11, 2025

- | | | |
|--|---------|-------|
| 1. Roll Call | Perry | |
| 2. Invocation | Mayor | |
| 3. Pledge of Allegiance | Mayor | |
| 4. Adoption of Agenda | Mayor | |
| 5. Approval of Minutes
January 14 th Regular and Closed Session Minutes
Special Called Meeting/ Closed Session January 23 rd , Feb 3 rd and 5 th | Mayor | P. 1 |
| 6. Public Comment | | |
| 7. Swearing in of New Police Officer | Mayor | |
| 8. Report from the EDC | Hinton | |
| 9. Appointment of Interim Finance Officer | Medlin | P. 6 |
| 10. Adoption of Ordinance Authorizing Town Administrator as the Budget Officer | Medlin | P. 9 |
| 11. Adoption of Amended Budget Ordinance | Medlin | P. 11 |
| 12. Adoption of an Order to Close Johnson Street | Mayor | P. 15 |
| 13. Administrator's Report | Medlin | P. 17 |
| 14. Mayor's Report | Mayor | |
| 15. Police Report | Lincoln | P. 18 |
| 16. Fire Report | Wammock | P. 21 |



17. Council Comments

Mayor

18. Adjourn

Louisburg Town Council Meeting Minutes

Karl T. Pernell Public Safety Complex

January 14, 2025 7PM

The Louisburg Town Council met on Tuesday, January 14, 2025 at 7:00pm in the Karl T. Pernell Safety Complex at 104 Wade Ave., Louisburg NC 27549.

Mayor Christopher Neal welcomed and thanked everyone for coming to the meeting.

Roll Call

Mayor Neal, Councilman Stover, Councilwoman Woods, Councilwoman Stein, Councilwoman Wright, Councilwoman Baker, and Councilman Clancy were present.

Town Administrator Sean Medlin, Town Clerk Pamela Perry and Town Attorney Ben Williamson were also present.

Invocation

Councilwoman Wright gave the invocation, thanking God for the new year and asking for guidance in helping the people of Louisburg.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Adoption of Agenda

Mayor Neal called for a motion to adopt the agenda. Councilman Stover requested to add a report on the Economic Development Committee (EDC) between items 16 and 17.

Councilman Stover moved to amend the agenda to add an EDC report after the Fire Report. Councilwoman Wright seconded the motion.

The motion passed unanimously.

Approval of Minutes

Mayor Neal called for a motion to approve the minutes from the November 12th closed session, December 10th regular meeting, December 12th special called meeting, and December 16th special called meeting. Councilman Stover noted there were minor typographical errors in the November 12th closed session minutes that needed correction.

Councilman Stover moved to adopt the minutes with the exception of correcting the minor errors in the November 12th closed session minutes. Councilwoman Wright seconded the motion.

The motion passed with Council members Stover, Woods, Wright, Baker and Clancy voted Yes. Councilwoman Stein voted No.

Public Comment

Joyce Neff

Joyce Neff of 203 John Street expressed support for the White Flag Shelter discussion on the agenda. She clarified that it would be a temporary shelter for extreme weather, not a permanent homeless shelter. Neff also requested information on the town and county's emergency plans.

Bobby Cooper

Bobby Cooper of 701 North Main Street expressed concerns about Louisburg's lack of growth compared to surrounding areas. He stated the town was under scrutiny of the Local Government Commission, in debt, and facing increased taxes. Cooper suggested the town's focus on issues like affordable housing and homelessness stemmed from over-governance rather than promoting private growth and prosperity.

Tuck Taylor

Tuck Taylor, pastor of Louisburg United Methodist Church, spoke in support of the White Flag Shelter. She had a list of 61 community members, (This list was not shared with the Council), willing to support the shelter through various means. Taylor emphasized the need to care for the most vulnerable members of the community.

Lars Capener

Lars Capener of 106 North Pastures, representing the Church of Jesus Christ of Latter-day Saints, expressed support for the White Flag Shelter. He stressed the importance of collaboration between government, nonprofits, and faith communities to address complex issues like homelessness. Capener offered his church's support through volunteers and donations.

Swearing in of New Police Officer

Police Captain Lincoln introduced Officer Robert Maxbaur III, formerly of the Franklin County Sheriff's Office and a retired U.S. Army Sergeant First Class. Mayor Neal administered the oath of office to Officer Maxbaur.

Resolution to Award Upset Bid for Town Property – Gayline Drive

Planning and Zoning Administrator Satterwhite presented the results of an upset bid for town-owned parcels along Gayline Drive. The successful bids were:

- \$2,050 for 0.137 acres
- \$1,752 for 0.117 acres
- \$1,506 for 0.060 acres

Satterwhite explained that the parcels were created to provide access to landlocked properties.

Councilman Stover moved to award the upset bid for the town property on Gayline Drive. Councilwoman Wright seconded the motion.

The motion passed unanimously.

Adoption of Resolution to Amend the Personnel Policy – Pornography Policy

Town Administrator Sean Medlin presented a new pornography policy to be added to the personnel policy, in compliance with North Carolina General Statute 143-805. The policy prohibits employees and elected officials from accessing pornography on town-owned devices or networks.

Council members discussed the effective date and distribution of the policy to employees. Medlin confirmed the policy would be effective immediately and distributed to all employees.

Councilman Stover moved to adopt the resolution to amend the personnel policy to include the pornography policy. Councilwoman Wright seconded the motion. It passed unanimously.

Budget Amendment #1

Town Administrator Sean Medlin presented Budget Amendment #1, which addressed the recently approved contract for waste removal at T Kemp Road in the industrial park. The amendment reallocated funds from various departments to cover the cost.

Council members sought clarification on the specific amounts and departments involved. Medlin explained that the total amount was \$35,000, split between different funds.

Councilman Stover moved to approve Budget Amendment #1. Councilwoman Wright seconded the motion.

The motion passed unanimously.

Discussion of a White Flag Shelter

Councilman Stover presented a proposal for establishing a White Flag Shelter:

- Direct the Town Administrator to work with local churches and nonprofits to establish a white flag shelter consider using town facilities.
- Limit town expenses, other than normal wear and tear, to \$1,500 per fiscal year without further council approval.

Council members discussed various aspects of the proposal, including:

- Potential locations and availability of church facilities
- Liability concerns and insurance implications
- Screening of individuals using the shelter
- Staffing and volunteer support
- Financial responsibilities

Councilwoman Baker made a motion to amend the verbiage saying to consider using town facilities. Councilwoman Wright seconded it. The motion passed, with opposition from Council Members Stein and Clancy voting No.

Councilman Stover moved to approve the White Flag Shelter proposal with the amendment. Councilwoman Wright seconded the motion.

The motion passed, with opposition from Council Members Stein and Clancy voting No.

Discussion to Purchase a Transportation Vehicle

Councilman Stover proposed purchasing a used 19-passenger school bus from Franklin Vance Warren Opportunity for \$500. He also suggested directing the Town Administrator to develop a budget for an in-town shuttle service by July 1, 2025.

Stover outlined potential benefits of the shuttle service, including improved transportation for college students and seniors, and possible tourism opportunities. Council members discussed various aspects of the proposal, including:

- Operational costs and staffing

- Potential routes and schedules
- Comparison to existing transportation services
- Environmental impact

Councilman Stover moved to approve the purchase of the used school bus for \$500 and direct the Town Administrator to develop plans for a shuttle service. Councilwoman Wright seconded the motion. The motion passed, with some opposition from Council members Stein and Clancy. After the vote Councilwoman Woods made a remark towards Councilwoman Stein regarding her vote of No. Mayor Neal used the gavel to stop the discussion between the Council members. Councilwoman Stein stated that it was her own opinion on how she voted, and she doesn't make any remarks toward other Council members votes.

Administrator's Report

Town Administrator Sean Medlin provided updates on several town matters:

- Construction progress at 124 North Main Street
- Completion of sidewalks along Allen Lane
- Delay in North Main sidewalk project due to a contractor's passing
- Rescheduling of pre-bid meetings for Depot Hill project
- Progress on the town audit, with a draft expected in March
- Positive feedback from the Local Government Commission on the town's progress
- Closure of town offices on January 20th for Martin Luther King Jr. Day

Mayor's Report

Mayor Neal reported on his recent activities:

- Delivering food boxes to seniors
- Participating in the Adopt-a-Highway cleanup for Rosannell Eaton
- Playing Santa at a Christmas toy drive for children at Miles Magnolia facility
- Attending the annual Christmas tree lighting and town Christmas parade

Police Report

Police Captain Lincoln provided an update on the issue of log trucks on Main Street. The department is working on posting new signs to better enforce truck route restrictions. The Captain also announced a retirement party for outgoing Chief Jason Abbott on January 31st. The monthly report was also provided in the Councils packets.

Council members discussed concerns about vehicles parking in fire lanes and requested increased enforcement.

Fire Report

The Fire Chief's report was provided in the council packet for review.

EDC Report

Councilman Stover reported on the recent Economic Development Committee meeting:

- Presentation from Tar River Conservancy on developing linear parks along the riverfront
- Discussion about the future of Person Place and potential collaboration between the town, college, and Person Place Society
- Decision to hold future EDC meetings on the first Monday of each month

Council Comments

Council members shared various comments and concerns:

- Councilwoman Stien thanked everyone for coming and to stay warm this week.
- Councilwoman Wright mentioned attending the Emancipation Proclamation on January 1st.
- Councilwoman Woods addressed social media comments and reaffirmed her commitment to advocating for the entire community.
- Councilman Stover discussed his recent attendance at a School of Government training and clarified misconceptions about public meeting laws and council authority.

Closed Session – Personnel GS 143-318-11(a)(6)

Councilman Stover moved to enter closed session to discuss personnel matters GS 143-318-11(a)(6). Councilwoman Baker seconded the motion.

The motion passed unanimously.

Councilman Stover moved to come out of closed session. Councilwoman Wright seconded the motion.

The motion passed unanimously.

Upon returning to open session, Mayor Neal announced that the council would begin interviewing for a new fire chief the following week. Additionally, Captain Lincoln would be appointed as interim Chief of Police effective February 1st, following Chief Abbott's retirement.

ADJOURN

Councilman Stover moved to adjourn the meeting. Councilwoman Baker seconded the motion.

The motion passed unanimously, and the meeting was adjourned.

Pamela Perry

Clerk NCCMC, CMC, MMC



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

TO: TOWN COUNCIL
FROM: Sean Medlin, Town Administrator
DATE: February 7, 2025
RE: Interim Finance Officer Appointment

REQUEST: Resolution Appointing Sean Medlin, Town Administrator, as Interim Finance Officer

BACKGROUND: North Carolina General Statute 159-24 states each local government, and public authority shall appoint a Finance Officer who is responsible for providing financial safeguards and ensuring all duties of the position are adequately and efficiently covered.

The Town is not in compliance with the respective General Statute. This resolution will bring us into compliance until a permanent Finance Officer is appointed.

STAFF RECOMMENDATION: Approve the resolution appointing Sean Medlin, Town Administrator, as Interim Finance Director for the purpose of signing checks and executing documents in the absence of an appointed Finance Officer.

COUNCIL ACTION: Motion to Adopt and Approve the Resolution



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

TO: TOWN COUNCIL
FROM: Sean Medlin, Town Administrator
DATE: February 7, 2025
RE: Interim Finance Officer Oath of Office

REQUEST: Administer the Oath of Office to Sean Medlin, Interim Finance Officer

BACKGROUND: Article VI, Section 7, of the North Carolina Constitution requires that elected and appointed public officers take an oath of office. The position of Finance Officer likely qualifies as “public officer” and is thus subject to the oath requirement. The oath is as follows:

“I, Sean Medlin, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as finance officer, so help me God.”

STAFF RECOMMENDATION: Oath of Office for Sean Medlin, Interim Finance Officer of the Town of Louisburg.

COUNCIL ACTION: Mayor or Town Clerk to administer the Oath of Office to Sean Medlin, Interim Finance Officer of the Town of Louisburg.

RESOLUTION NO. 2025-R-_____

[A Resolution to Appoint an Interim Finance Officer]

WHEREAS:

1. North Carolina General Statute 159-24 states each local government and public authority shall appoint a Finance Officer who is responsible for providing financial safeguards and ensuring all duties of the position are adequately and efficiently covered; and
2. The existing Deputy Finance Officer, Sean Medlin, has been designated as the Interim Finance Officer; and
3. North Carolina General Statute 159-28 allows the Town Council to designate other staff as Deputy Finance Officers to sign checks and execute documents in the absence of the Finance Officer.

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF LOUISBURG

TOWN COUNCIL DULY ASSEMBLED THAT:

Sean Medlin, Town Administrator, is hereby appointed Interim Finance Officer, specifically for the purpose of signing checks and executing documents until the appointment of a permanent Finance Officer.

ATTEST:

Pamela Perry, Town Clerk

SIGNED:

Christopher L. Neal, Mayor

DATE



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

TO: TOWN COUNCIL
FROM: Sean Medlin, Town Administrator
DATE: February 6, 2025
RE: To Adopt an Ordinance Authorizing the Town Administrator to be the Budget Officer

REQUEST: To Adopt the Ordinance Authorizing the Town Administrator to be the Budget Officer.

BACKGROUND: After reviewing the Code of Ordinances for the Town related to the role of Budget Officer, it has been determined that the Town's Code of Ordinances references a repealed statute that was precursor to the Local Government Budget and Fiscal Control Act. G.S. 159-9 identifies the requirement of the appointment of a Budget Officer. I have included G.S. 159-9 for your reference. I am requesting that the Town Council appoint the Town Administrator as the Town's Budget Officer.

COUNCIL ACTION: Motion to Adopt the Ordinance.

§ 159-9. Budget officer.

Each local government and public authority shall appoint a budget officer to serve at the will of the governing board. In counties or cities having the manager form of government, the county or city manager shall be the budget officer. Counties not having the manager form of government may impose the duties of budget officer upon the county finance officer or any other county officer or employee except the sheriff, or in counties having a population of more than 7,500, the register of deeds. Cities not having the manager form of government may impose the duties of budget officer on any city officer or employee, including the mayor if he agrees to undertake them. A public authority or special district may impose the duties of budget officer on the chairman or any member of its governing board or any other officer or employee. (1971, c. 780, s. 1; 1973, c. 474, s. 6.)



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

TO: TOWN COUNCIL
FROM: Sean Medlin, Town Administrator
DATE: February 6, 2025
RE: To Adopt an Amended Budget Ordinance for Fiscal Year 2024-2025

REQUEST: To Adopt an Amended Budget Ordinance

BACKGROUND: The Town adopted the Budget Ordinance for FY 24-25 on June 25, 2024; however, upon the discovery of the required ordinance authorizing a named Budget Officer, an amended Budget Ordinance has been issued to include the reference of the Budget Officer. I will mention that with the update of the Budget Ordinance, the amended Budget Ordinance includes details of the respective revenues and expenditures by fund along with the identified tax levy rate per one hundred valuation and the authorization limits of the Budget Officer.

COUNCIL ACTION: Motion to Adopt the Amended Budget Ordinance.

**TOWN OF LOUISBURG
BUDGET ORDINANCE
FISCAL YEAR 2024-2025**

Section I: The following amounts were appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town:

Governing Body	\$	28,887
Administration		576,623
Planning		65,695
Police		2,045,071
Fire		1,070,973
Street		610,050
Recreation		272,462
Debt Service		106,397
	\$	<u>4,776,158</u>

Section II: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Current Year Property Tax including Auto Tags	\$	2,022,493
Prior Year Taxes		15,000
Electric Power Franchise Tax		240,000
Sales & Use Tax		728,654
Fire District Tax		525,732
Powell Bill Funds		96,000
ABC Store		200,000
SRO (School Resource Officers) Contribution		140,000
Brownfields Funds		145,000
Transfer from Electric Fund		358,525
Other Revenues		304,754
	\$	<u>4,776,158</u>

Section III: It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Electric Charges	\$	6,773,981
Electric Sales Tax		443,048
Other Revenues		604,590
	\$	<u>7,821,619</u>

Section IV: The following amounts were appropriated in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore approved for the Town:

Electric Operations	7,463,094
Electric Transfer to the General Fund	<u>358,525</u>
	<u>\$ 7,821,619</u>

Section V: It is estimated that the following revenues will be available in the Water Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Sale of Water	\$ 1,050,000
Sale of Bulk Water	680,000
Other Revenues	<u>149,000</u>
	<u>\$ 1,879,000</u>

Section VI: The following amounts were appropriated in the Water Fund for the operation of the water utility for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore approved for the Town:

Water Operations	<u>1,879,000</u>
	<u>\$ 1,879,000</u>

Section VII: It is estimated that the following revenues will be available in the Sewer Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Sewer Charges	\$ 1,430,060
Other Revenues	<u>239,250</u>
	<u>\$ 1,669,310</u>

Section VIII: The following amounts are hereby appropriated in the Sewer Fund for the operation of the sewer utility for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore approved for the Town:

Sewer Operations	<u>1,669,310</u>
	<u>\$ 1,669,310</u>

Section IX: It is estimated that the following revenues will be available in the Sanitation Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Sanitation Charges	\$ 436,092
Other Revenues	<u>14,200</u>
	<u>\$ 450,292</u>

Section X: The following amounts are hereby appropriated in the Sanitation Fund for the operation of the sanitation utility for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore approved for the Town:

Sanitation Operations	<u>\$ 450,292</u>
	<u>\$ 450,292</u>

Section XI: There is hereby levied a tax at the rate of fifty cents (\$0.50) per one hundred dollars (\$100) valuation of property as listed for taxes as of July 1, 2024, for the purpose of raising the revenue listed as "Current Year" Taxes in the General Fund in Section II of this ordinance. This rate is based on a total valuation of property for the purposes of taxation of \$405,610,909 and an estimated rate of collection of 98%.

Section XII: The Budget Officer is hereby authorized to transfer appropriations between line expenditures within and between departments within the respective fund up to \$100,000.00. All transfers between funds requires prior approval by Town Council in an amendment to the Budget Ordinance.

Section XIII: Copies of this Budget Ordinance shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer and shall be available for public inspection.

Adopted this the 11th day of February 2025.

Sean Medlin
Town Administrator/Budget Officer

Christopher Neal
Mayor

ATTEST:

Pamela F. Perry, Town Clerk



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

TO: TOWN COUNCIL
FROM: Terry Satterwhite, Planning and Zoning Administrator
DATE: February 7, 2025
RE: Closing of West Johnson Street– County Judicial Center Site

REQUEST: Approval of Order To Close of West Johnson Street.

BACKGROUND: Franklin County is proposing to expand the Judicial Center Complex Annex, which includes creating a restricted side entrance for prisoners, law enforcement and judicial center employees as well as parking. The proposed area for this use will encompass all of West Johnson Street. Because the site does not lend itself to an alternative design that fulfills the County's operational needs, the closure of West Johnson appears necessary to ensure the public safety for those persons using the Complex.

This Agenda Item was held over from the December 10th Council meeting.

COUNCIL ACTION: Approve Adoption of the Order.



TOWN of LOUISBURG

NORTH CAROLINA

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ORDER ABANDONING WEST JOHNSON STREET

WHEREAS, the Town of Louisburg is a body politic existing and corporate in accordance with N.C. General Statute §160A-1 *et.seq*; and,

WHEREAS, the Town of Louisburg has the authority pursuant to N.C. Gen. Stat. § 160A-299 to close any street or public alley within its corporate boundaries following published notice and public hearing; and

WHEREAS, on October 8, 2024 the Town Council of the Town of Louisburg resolved its intent to abandon West Johnson Street as shown on the attached Exhibit A; and

WHEREAS, a public hearing on the proposed abandonment of West Johnson Street was held on November 12, 2024; and

WHEREAS, Louisburg Town Council has determined that the abandonment of West Johnson Street as described in the attached Exhibit A is not contrary to the public interest, and that no individual owning property in the vicinity of the street will be deprived of reasonable means of ingress and egress to his or her property.

NOW, THEREFORE BE IT ORDERED AND RESOLVED:

1. West Johnson Street is hereby abandoned and closed as shown on Exhibit A.
2. That ownership of the abandoned alley identified on the attached Exhibit A, shall vest in the adjoining land owners in accordance with N.C.G.S 160A-299 and as shown on the attached Exhibit A.
3. That the Town of Louisburg shall retain any and all drainage, water and sewer utility easements and any other utility easements on West Johnson Street as shown on the attached Exhibit A.
4. That the Town Clerk shall record a certified copy of this Order in the Office of the Registry of Deeds of Franklin County.

Approved This 11th Day of February, 2025

ATTEST: _____

Pamela Perry, Town Clerk

Christopher L. Neal, Mayor



To: Mayor Christopher Neal and Town Council
From: Sean Medlin, Town Administrator
Subject: Administrator's Report
Date: February 7, 2025

- Construction improvements continue at 124 N Main Street.
- The Town has received the Aquatics Species Survey Report that was required at the Industrial Park. It appears that there will be no impacts to the critical habitats in the project area. The Town will work with the necessary agencies to continue moving the project along.
- A new Finance Officer has been hired. Her start date is slated for February 19th.
- I would like to take a moment to thank all staff for their contributions during the recent snow event.
- Audit Update
- Town Offices will be closed Monday February 17th in observance of President's Day

LOUISBURG POLICE DEPARTMENT



104 Wade Avenue
Louisburg, NC 27549

Interim Chief TW Lincoln

phone (919)496-4175
fax (919)496-1200
townoflouisburg.org/police

February 2025 Council Report

Presented by Interim Chief TW Lincoln

1. Employee Actions & Recognitions

The Louisburg Police Department welcomes Officer Samuel Marcum, December 2024 graduate from the Coastal Carolina Community College (Onslow County) BLET class.

2. Recruiting & Retention

With the swearing in of Officer Samuel Marcum, the patrol ranks of the department are full

3. Complaints Against Officers and Findings

There were none.

4. Use-of-Force and Vehicle Pursuits

There were none.

5. Notable Investigations/Operations

- Officers continue to work with Maria Parham Franklin to meet our obligations in the process of handling Involuntary Commitment Orders to the Behavioral Unit.
- Officers continue to work retail thefts - Walmart, Carlie C's, Sheetz.
- Officers continue with traffic enforcement efforts.
- Officers continue to provide assistance to our schools and college by providing security for athletic events and other special events.
- Officers worked a Robbery at Sheetz, wherein a female suspect was arrested within an hour of the incident.

6. Budget Summary

- We are over 50% of the way through fiscal year 2024-2025.

7. Training Summary

- Detective Elliott Coker completed the Supervisor Leadership Institute through FBI-LEEDA. This is one part of a trilogy of leadership training that is taught by law enforcement officials from all over the country, covering a wide range of styles and best practices.
- Officer Jeremy Horne is in the fourth week of K9 training with new K9, "Trace". This is a six-week training class running through the end of the month.
- Criminal Investigations
- Tactical Training

8. Community Outreach & Special Events

- Officers assisted in getting the word out about a White Flag shelter held at the Methodist Church during the colder days in late January.

9. Monthly stats are attached

- Number of citations for January: Unable to pull numbers. Will include them in next month's report.

10. Special requests:

- Sat in on a meeting with Mariah Parham/Duke Lifepoint staff in regards to renovations for the MPH-Franklin location. Slated to start in July 2025, it will involve securing three rooms to hold commitment patients.

Incident Disposition Totals by Offense

Louisburg Police Department

(01/01/2025 - 01/31/2025)

Offense:	Closed By Arrest:	Closed/Oth. Means:	Death of Offender:	Prosecut. Declined:	Cust. Oth. Jurisdic.:	Vic. Ref. Cooper.:	Juv. No Custody:	Not Applic.:	Unfound.:	Reported:	Actual:	Further Invest.:
120 - Robbery	1	0	0	0	0	0	0	1	0	1	1	0
13A - Aggravated Assault	0	0	0	0	0	0	0	2	0	2	2	2
13B - Simple Assault	5	0	0	0	0	0	0	5	0	5	5	0
13C - Intimidation	0	0	0	0	0	0	1	0	0	1	1	0
23C - Shoplifting	6	2	0	0	0	0	0	12	0	12	12	4
23D - Theft From Building	2	0	0	0	0	0	0	2	0	2	2	0
23H - All Other Larceny	1	0	0	0	0	0	0	2	0	2	2	1
26A - False Pretenses/Swindle/Confidence Game	1	0	0	0	0	0	0	3	1	3	2	1
26E - Wire Fraud	0	0	0	0	0	0	0	1	0	1	1	1
280 - Stolen Property Offenses	2	0	0	0	0	0	0	2	0	2	2	0
290 - Destruction/Damage/Vandalism of Property	1	0	0	0	0	0	0	3	0	3	3	2
35A - Drug/Narcotic Violations	3	0	0	0	0	0	0	3	0	3	3	0
520 - Weapon Law Violations	5	0	0	0	0	0	2	5	0	7	7	0
90C - Disorderly Conduct	0	1	0	0	0	0	0	1	0	1	1	0
90D - Driving Under the Influence	1	0	0	0	0	0	0	1	0	1	1	0
90E - Drunkenness	1	0	0	0	0	0	0	1	0	1	1	0
90J - Trespass of Real Property	5	0	0	0	0	0	0	5	0	5	5	0
90Z - All Other Offenses	9	0	0	0	0	0	0	9	0	9	9	0
WS - Warrant Service for offense(s) committed in another jurisdiction	6	0	0	0	0	0	0	6	0	6	6	0
Totals:	49	3	0	0	0	0	3	64	1	67	66	11



TOWN *of* LOUISBURG

NORTH CAROLINA

Charming Since 1779

FIRE DEPARTMENT

Office of the Fire Chief

January 2025 Update

Public Education / Events

- Car Seat Installs / Education – 6
- Smoke Detector Installs - 4

Budget Items

- N/A

Personnel

- 2 Volunteer Firefighters Retired
Bill Bailey
Greg Tharrington

Incident Totals for January

- In Town - 39
- Out of Town- 16
- Mutual Aid – 4
- Total Count- 59



Louisburg Fire Department

102 Wade Ave, Louisburg, NC, 27549

Phone: 919-496-4290 Fax: 919-496-6668

Monthly In Town Run Count - Chief

Incident Date	District	Main Incident Type	Incident Address	CAD Event Type
01/01/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	315 S BICKETT BLVD Louisburg	BREATHING PROBLEMS (6)
01/01/2025	Town of Louisburg	Hazardous Condition (No Fire)	310 SECOND ST B Louisburg	ELECTRICAL FIRE (67 or 69)
01/01/2025	Town of Louisburg	Good Intent Call	399 S BICKETT BLVD INT Louisburg	AUTOMATIC CRASH NOTIFICATIONS (34)
01/02/2025	Town of Louisburg	Good Intent Call	7 LOUISBURG ELDERLY APT DR B Louisburg	STRUCTURE FIRE (69)
01/03/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	329 S BICKETT BLVD Louisburg	10-50 PI (29)
01/05/2025	Town of Louisburg	Service Call	286 DUPREE DR Louisburg	SERVICE (FIRE)
01/05/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	120 FRANKLIN CT B Louisburg	BREATHING PROBLEMS (6)
01/07/2025	Town of Louisburg	False Alarm & False Call	519 N BICKETT BLVD Louisburg	FIRE ALARM BUSINESS (52)
01/07/2025	Town of Louisburg	Fire	7 LOUISBURG ELDERLY APT DR 5B Louisburg	STRUCTURE FIRE (69)
01/08/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	200 W NASH ST INT / W COLLEGE ST Louisburg	10-50 PI (29)
01/08/2025	Town of Louisburg	Service Call	206 JOHN ST Louisburg	SERVICE (FIRE)
01/09/2025	Town of Louisburg	False Alarm & False Call	100 HOSPITAL DR Louisburg	FIRE ALARM BUSINESS (52)
01/09/2025	Town of Louisburg	False Alarm & False Call	100 HOSPITAL DR Louisburg	FIRE ALARM BUSINESS (52)
01/09/2025	Town of Louisburg	Good Intent Call	206 DENT LN Louisburg	STRUCTURE FIRE (69)
01/10/2025	Town of Louisburg	Fire	497 RETAIL Way Louisburg	VEHICLE FIRE (71)
01/11/2025	Town of Louisburg	False Alarm & False Call	115 INDUSTRIAL DR Louisburg	FIRE ALARM BUSINESS (52)
01/11/2025	Town of Louisburg	Good Intent Call	111 FRANKLIN CT B Louisburg	GAS LEAK/ODOR INSIDE (60)
01/11/2025	Town of Louisburg	Service Call	677 MOULTON RD Louisburg	SERVICE (FIRE)
01/14/2025	Town of Louisburg	Hazardous Condition (No Fire)	509 E NASH ST Louisburg	GAS LEAK/ODOR INSIDE (60)
01/15/2025	Town of Louisburg	False Alarm & False Call	705 RETAIL Way Louisburg	FIRE ALARM BUSINESS (52)
01/15/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	329 S BICKETT BLVD Louisburg	10-50 PI (29)
01/15/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	120 FRANKLIN CT B Louisburg	LIFTING ASSISTANCE
01/15/2025	Town of Louisburg	Fire	307 PERRY ST Louisburg	STRUCTURE FIRE (69)
01/16/2025	Town of Louisburg	False Alarm & False Call	1704 NC 39 HWY N N Louisburg	FIRE ALARM BUSINESS (52)
01/16/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	121 S BICKETT BLVD INT / WADE AVE Louisburg	10-50 PD (131)



Louisburg Fire Department

102 Wade Ave, Louisburg, NC, 27549

Phone: 919-496-4290 Fax: 919-496-6668

Incident Date	District	Main Incident Type	Incident Address	CAD Event Type
01/18/2025	Town of Louisburg	Good Intent Call	307 PEARLS WAY Louisburg	ODOR (STRANGE/UNKNOWN) (66)
01/20/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	1704 NC 39 HWY N N 312 Louisburg	CARDIAC- RESPIRATORY ARREST (9)
01/21/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	501 N MAIN ST Louisburg	ELEVATOR RESCUE (56)
01/23/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	911 S MAIN ST Louisburg	BREATHING PROBLEMS (6)
01/24/2025	Town of Louisburg	False Alarm & False Call	501 N MAIN ST Louisburg	FIRE ALARM BUSINESS (52)
01/24/2025	Town of Louisburg	False Alarm & False Call	350 BURNETTE RD Louisburg	FIRE ALARM BUSINESS (52)
01/25/2025	Town of Louisburg	Service Call	15 HOLMES WAY Louisburg	SERVICE (FIRE)
01/25/2025	Town of Louisburg	Good Intent Call	203 BLUE SKY LN END / CLUB RD Louisburg	BRUSH FIRE (67)
01/26/2025	Town of Louisburg	False Alarm & False Call	8521 NC 56 HWY Louisburg	FIRE ALARM BUSINESS (52)
01/27/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	501 N MAIN ST Louisburg	ELEVATOR RESCUE (56)
01/29/2025	Town of Louisburg	Rescue & Emergency Medical Service Incident	1000 N BICKETT BLVD INT / HALIFAX RD Louisburg	SERVICE (FIRE)
01/30/2025	Town of Louisburg	False Alarm & False Call	100 HOSPITAL DR Louisburg	FIRE ALARM BUSINESS (52)
01/31/2025	Town of Louisburg	False Alarm & False Call	50 STONE- SOUTHERLAND RD Louisburg	STRUCTURE FIRE (69)
01/31/2025	Town of Louisburg	False Alarm & False Call	201 ALLEN LN Louisburg	FIRE ALARM BUSINESS (52)



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Monthly Out Of Town Run Count

Incident Date	District	Main Incident Type	Incident Address	CAD Event Type
01/01/2025	Central Franklin	Good Intent Call	879 RONALD THARRINGTON RD Louisburg	WOODS FIRE (67)
01/01/2025	Central Franklin	Rescue & Emergency Medical Service Incident	1293 NC 56 HWY E E Louisburg	10-50 PI (29)
01/02/2025	Central Franklin	Rescue & Emergency Medical Service Incident	860 NC 561 HWY Louisburg	CARDIAC-RESPIRATORY ARREST (9)
01/07/2025	Central Franklin	Rescue & Emergency Medical Service Incident	707 NC 56 HWY E E INT / MOOSE LOOP RD Louisburg	10-50 PI (29)
01/10/2025	Central Franklin	Fire	310 W RIVER RD Louisburg	WOODS FIRE (67)
01/11/2025	Central Franklin	Hazardous Condition (No Fire)	678 DYKING RD Louisburg	TRANSFORMER FIRE (55)
01/12/2025	Central Franklin	False Alarm & False Call	2227 N 39 HWY Louisburg	FIRE ALARM BUSINESS (52)
01/15/2025	Central Franklin	Fire	35 HUGH PERRY RD Louisburg	GRASS FIRE (67)
01/15/2025	Central Franklin	Fire	1953 US 401 HWY S S INT Louisburg	GRASS FIRE (67)
01/16/2025	Central Franklin	Rescue & Emergency Medical Service Incident	1288 NC 561 HWY INT / PERDUES RD Louisburg	10-50 PI (29)
01/24/2025	Central Franklin	Hazardous Condition (No Fire)	58 ALSTON DR Louisburg	GAS LEAK/ODOR OUTSIDE (60)
01/24/2025	Central Franklin	Rescue & Emergency Medical Service Incident	239 EAST RIVER RD INT Louisburg	10-50 PD (131)
01/24/2025	Central Franklin	Service Call	1353 NC 561 HWY Louisburg	BRUSH FIRE-STRUCTURE (67)
01/25/2025	Central Franklin	Rescue & Emergency Medical Service Incident	1704 NC 39 HWY N N 413A Louisburg	CARDIAC-RESPIRATORY ARREST (9)
01/26/2025	Central Franklin	Good Intent Call	2238 US 401 HWY S S INT Louisburg	10-50 PI (29)
01/29/2025	Central Franklin	Hazardous Condition (No Fire)	602 PERDUES RD Louisburg	STRUCTURE FIRE (69)



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Monthly Mutual Aid Run Count - Chief

Incident Date	District	Main Incident Type	Incident Address	CAD Event Type
01/08/2025	Epsom	Hazardous Condition (No Fire)	1010 FULLER RD Louisburg	STRUCTURE FIRE (69)
01/11/2025	Mitchiner's	Good Intent Call	7075 NC 56 HWY INT Franklinton	10-50 PI (29)
01/29/2025	Bunn	Fire	155 WATERFRONT DR Louisburg	BRUSH FIRE (67)
01/30/2025	Epsom	Fire	139 LAKE VIEW RD Louisburg	STRUCTURE FIRE (69)