



Date Received \_\_\_\_\_  
Filing Fee \_\_\_\_\_  
File No. \_\_\_\_\_

## CERTIFICATE OF APPROPRIATENESS

The following activities require a hearing before the Historic Preservation Commission

- New Building Construction
- Major Remodel (increase in sq. footage or change in materials)
- Demolition

SITE ADDRESS: \_\_\_\_\_

OWNER: \_\_\_\_\_

OWNER'S MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPLICANT (if different than owner): \_\_\_\_\_

REPRESENTATIVE'S MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_ ZONING: \_\_\_\_\_

DESCRIPTION OF PROJECT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this property individually listed on the National Historic Register?  YES  NO

Is this property listed in the Local Historic District?  YES  NO

### REQUIRED SUBMITTAL MATERIAL

- Name and Mailing Address of property owners within 100 feet on all sides of the subject property
- Specifications, descriptions, drawings, photographs showing the proposed exterior alterations, additions or new construction
- Site plan of the property with existing and proposed setbacks for additions or new construction

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_