

MINUTES
LOUISBURG TOWN COUNCIL
AUGUST 27, 2018

The Town Council met on Monday, August 27, 2018, at 7:30 p.m. at Town Hall. Mayor Karl Pernell and Council Members Chris Neal, Emma Stewart, Boyd Sturges, Betty Wright, Tom Clancy and Bill Williamson were present.

Assistant Administrator Tony King gave the invocation.

Council Member Clancy moved that the minutes be approved. Council Member Neal seconded the motion and it carried unanimously.

Council Member Sturges moved that the CDBG-I public hearing be opened. Council Member Stewart seconded the motion and it carried unanimously.

The Town Council for the Town of Louisburg, North Carolina held a public hearing on August 27, 2018, for providing explanation and description of the 2018-2019 Fiscal Year North Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant (CDBG-I).

Michael S. Acquesta of Municipal Engineering Services Co., PA was present to discuss the purpose of the public hearing for the Town of Louisburg's funding application. Dr. Acquesta stated that the purpose of the public hearing was to obtain citizen's views and to respond to funding proposals and answer any questions posed by citizens. Dr. Acquesta also stated that the public hearing must cover Louisburg's community development needs, development of the proposed activities, and a review of program compliance before the submission of Louisburg's CDBG-I funding application to the State of North Carolina.

The Town proposes requesting funding from NCDEQ's CDBG-I program for improvements to the water system on Bullock Drive in Louisburg. The purpose of the CDBG-I grant program is:

To improve the quality of life for low to moderate income people by providing a safe clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

*To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.

*To perform eligible activities.

*To minimize displacement assistance as necessary.

For the fiscal year 2018-2019 the CDBG-I funding available is expected to be \$21 million, and each the maximum available grant \$2.0 million over a 3 year period. Applications for funding are received on September 28, 2018.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund two activities: water and sewer infrastructure and economic development activities, including, but not limited to, the following:

Water

- *Construction
- *Environmental Review
- *Engineering Design
- *Construction Administration and Observation
- *Legal Activities
- *Surveying
- *Grant Administration

If the Town of Louisburg is awarded a CDBG-I grant, the Town is required to adhere to federal procurement requirements and other federal regulations which include:

Wastewater

- *Projects that resolve inflow and infiltration to collection systems and surcharges from pump stations and manholes.
- *Projects that extend public sewer to areas with failed septic tanks.
- *Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The Town of Louisburg is seeking an amount in CDBG-I funds not to exceed \$385,730 for improvements to the Bullock Drive Water Line. The purpose of the Town's request is to install approximately 1,200 linear feet of 6" water line along Bullock Drive from Mineral Springs Road to Westover Road to improve water pressure and water quality along Bullock Drive.

The project proposed by the Town of Louisburg was identified in the Town's 2017 Capital Improvement Plan/Asset Management Plan. Informal community meetings were held in the project area to inform citizens of the potential project, and get feedback from the residents.

A total of 100% of the CDBG-I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the Town of Louisburg has been determined to have an Income Survey Area of at least 95%. The project area includes all residences along Bullock Drive from Mineral Springs Road to Westover Road and the residents of the Louisburg Elderly Apartments.

The range of activities covered by the CDBG-I funds for the Bullock Drive Water Line improvements include:

- *Construction
- *Environmental Review

- *Engineering Design
- *Construction Administration and Observation
- *Legal Activities
- *Surveying
- *Grant Administration

If the Town of Louisburg is awarded a CDBG-I grant, the Town is required to adhere to federal procurement requirements and other federal regulations which include:

- *American with Disabilities Act/Section 504 Survey
- *Davis-Bacon & Related Labor Acts
- *Adoption/Submittal of a Citizen's Participation Plan
- *Adoption/Submittal of an Equal Opportunity Plan
- *Adoption/Submittal of a Fair Housing Plan
- *Adoption/Submittal of a Language Access Plan
- *Adoption/Submittal of a Relocation Assistance Plan
- *Adoption/Submittal of a Section 3 Plan
- *Excess Force Provision

The State of North Carolina requires that if the Town of Louisburg receives CDBG grant funding that the Town will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, the Town of Louisburg confirms that during this public hearing.

In the past, the Town of Louisburg has applied for and received funding for the following completed CDBG projects:

- *1990's Kenmore Avenue Water, Sewer & Housing Improvements
- *2009 Halifax Road Housing Project - \$469,000
- *2007 Fox Park Revitalization Housing Rehab/Water - \$700,000
- *2014 Talent Enhancement & Capacity Building Grant - \$50,000
- *1980's Mineral Springs Road Water & Sewer Lines/Housing
- *1990's North Bickett Boulevard Water/Housing Improvements

The Town of Louisburg will submit its CDBG-I application for the Bullock Drive Water Line Improvements on or before September 28, 2018. The CDBG-I application will be available for review during normal business hours at the Louisburg Town Hall, 110 West Nash Street, Louisburg, N. C. 27549. Additional information is available from the Town Administrator and/or the Mayor at the above noted address.

Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10 business days, where practical.

No one was present to speak in favor of or in opposition to the Bullock Drive project. Mayor Pernell closed the public hearing.

Council Member Williamson moved to adopt Resolution 2018-5 for the Bullock Drive Water Line Project. Council Member Wright seconded the motion and it carried unanimously.

Council Member Sturges moved to approve the minutes from the Bullock Drive Water Line Project public hearing. Council Member Clancy seconded the motion and it carried unanimously.

Town Clerk Carolyn Patterson read a proclamation from the Mayor and Council honoring the Louisburg High School Women's Softball Team on their outstanding 2018 achievements.

Council Member Sturges moved to approve Resolution 2018-6 for the Water Reclamation Facility Clarifier Project. Council Member Clancy seconded the motion and it carried unanimously.

Council Member Sturges moved to accept two parcels of donated land on South Main Street, ID #18459 and ID #16101. Council Member Clancy seconded the motion and it carried unanimously. The parcels were donated by Marilyn Strickland Sebastian and George Avery Clifton in memory of their grandfather, V. C. Williams.

Council Member Sturges moved to table action on the Interlocal Agreement with Franklin County. Council Member Clancy seconded the motion and it carried unanimously.

Council Member Clancy moved to approve a Special Event Permit for the Franklin County Chamber of Commerce. Council Member Neal seconded the motion and it carried unanimously.

Council Member Sturges moved to approve a blanket budget amendment to close out the Fiscal Year 2017 – 2018. Council Member Clancy seconded the motion and it carried unanimously.

During public comment, Lee Ann Hahnel asked for leniency or help, explaining that it will be an undue hardship to move the air conditioning unit that is in the Town's right-of-way to the top of the building located at 200 and 202 East Nash Street.

NeCole Craig, Louisburg High School Senior Class President, asked the Council for permission to have a Homecoming Parade on September 14, 2018.

Council Member Sturges moved to approve the Homecoming Parade on September 14th, keeping the Police Chief informed. Council Member Clancy seconded the motion and it carried unanimously.

Council Member Sturges moved to go into closed session at 8:20 p.m. for the purpose of contracts, personnel and legal. Council Member Wright seconded the motion and it carried unanimously.

Council Member Williamson moved to return to open session at 8:40 p.m. Council Member Sturges seconded the motion and it carried unanimously.

Mayor Pernell announced that no action was taken.

Council Member Sturges moved that the meeting be adjourned. Council Member Neal seconded the motion and it carried unanimously.

Carolyn D. Patterson

Administrative Asst./Town Clerk CMC

