

Louisburg Planning Board
Meeting minutes: July 14, 2022

The Louisburg Planning Board met in the Conference Room located at 115 Industrial Drive on the evening of July 14, 2022 at 5:15 PM. Members present were: Ms. Fannie Perry, Mr. Tommy Harris, Ms. Geraldine Manley and Mr. William Jones.

Mr. Philip Slayter, Town Planning Director was present.

Minutes Approval

A motion was made by Mr. Harris with a second by Ms. Manley to approve the April 14th and May 12th minutes.

Business Items

Consideration of Rescheduling the August Planning Board Meeting from August 11th to August 18th.

Mr. Slayter requested of the Board that the regularly scheduled August 11th meeting date be moved to August 18th due to his unavailability. He also noted that one rezoning submission which will be a key item on that month's agenda would benefit from having a bit more time for the Developer to get his documentation in place. The Board voiced no problems with the request.

A motion was made by Mr. Jones with a second by Mr. Harris to approve the change. The motion passed without objection.

Proposed Rules of Procedure

Mr. Slayter provided a set of rules of procedure for the Board to consider adopting due to the increased activity the Board has gotten over the last two years. Mr. Slayter stated that because of legal formalities arising from zoning and subdivision decision-making that having an adopted set of rules to operate meetings would help the Board manage the review process. Several Board members expressed their support. It was brought to the attention of staff there was a typo that needed to be fixed for which Mr. Slayter stated he would revise the document.

With no further debate, a motion was made by Mr. Harris, with a second by Ms. Manley to adopt the rules of procedure as amended. Motion passed without objection.

Adjournment

The Board adjourned thereafter (motions unidentified).