

MINUTES
LOUISBURG TOWN COUNCIL
AUGUST 17, 2020

The Town Council met on Monday, August 17, 2020, at 7:30 p.m. at the Operations Center. Mayor Karl Pernell and Council Members Chris Neal, Emma Stewart, Boyd Sturges, Betty Wright, Tom Clancy and Mark Russell were present.

Finance Director Sean Medlin gave the invocation.

Council Member Sturges moved that the minutes be approved. Council Member Neal seconded the motion and it carried unanimously.

A public hearing was held on the proposed multi-family housing revenue bonds financing by the Burlington Housing Authority. Kristen Kirby of McGuire Woods, Counsel for the Vitus Group, LLC, Rebecca Joyner of Parker Poe, Counsel for the Town of Louisburg, and Eric Pristell of the Banks Law Firm, Counsel for the Burlington Housing Authority, were present to answer questions and explain the Interlocal Agreement. It was explained that the acquisition, rehabilitation and equipping of Franklin Court Apartments will satisfy a need for affordable housing in Louisburg. Town Administrator Jonathan Franklin explained that there would be a master meter for water usage. He also said the developers would give the Town \$125,000 to defray costs in connection with the construction and maintenance of a public greenway adjacent to the development. Ms. Kirby explained that the bonds will not be a debt of the Town or Burlington Housing Authority, but a debt of the borrower. Council Member Sturges moved that the public hearing be opened. Council Member Stewart seconded the motion and it carried unanimously. No one was present to speak in favor of or in opposition to the issuance of bonds by the Burlington Housing Authority. Council Member Sturges moved to close the public hearing. Council Member Neal seconded the motion and it carried unanimously.

Council Member Neal moved to approve Resolution 2020-7 approving in principle the issuance of not to exceed \$56,500,000 of multifamily housing developments including Franklin Court Apartments in the Town of Louisburg, North Carolina, and approving the Interlocal Agreement related thereto. Council Member Stewart seconded the motion and it carried unanimously.

Council Member Sturges moved to approve Resolution 2020-8 declaring intent to abandon and close Winston Alley. Council Member Wright seconded the motion and it carried unanimously.

Council Member Sturges moved to select Municipal Engineering Services as the water and sewer engineer for the Industrial Park Expansion Project. Council Member Clancy seconded the motion and it carried unanimously.

Council Member Clancy moved to select JAECO for the access road engineer for the Industrial Park Expansion Project. Council Member Sturges seconded the motion and it carried unanimously.

Council Member Sturges moved to approve the Personnel Policy Update which included Credit Card Use Policy, Travel Policy, Telephone Policy, Vehicle Use Policy and Business Expenses and the Electric Transfer Policy. Council Member Clancy seconded the motion and it carried unanimously.

Town Administrator Jonathan Franklin discussed with the Mayor and Council the Asset Management Plan & Capital Improvement Plan Update. He reviewed the following improvements: upgrade the tertiary filters, replace/relocate the Greenhill Pump Station, a SCADA system for all pump stations, upgrade clarifiers, replace RAS/WAS pump, scum pit chopper pump, rebuild raw water pumps, and a water plant expansion. Mr. Franklin stated that other improvements include the Bullock Drive water line replacement, extend the water line on Edgewood Drive, Highway 56 sewer line extension, valve installations and replacements, sanitary sewer and manhole rehabilitation on Spring Street, water line extensions, sewer line replacements and paving at the Water Treatment and Water Reclamation Plants. He said that the Town was awarded a Water and Sewer System Asset and Assessment Inventory grant in the spring that will update the Town's current GIS mapping system within the next two years. Mr. Franklin explained that Town departments have updated previous assessments and added new projects for consideration in the new 2020 – 2030 Capital Improvement Plan. He stated that the current Operations and Maintenance Plan was reviewed but no changes are required at this time. Mr. Franklin asked the Council to review the Plan and be ready to make recommendations at the September meeting.

Council Member Sturges moved to hold a public hearing at the next meeting for the Asset Management Plan and Capital Improvement Plan Update. Council Member Stewart seconded the motion and it carried unanimously.

No one was present to speak during public comment.

Council Member Sturges moved that the meeting be adjourned. Council Member Stewart seconded the motion and it carried unanimously.

Carolyn D. Patterson

Administrative Assistant/Town Clerk CMC